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1892

CITY OF NEWTON.

Annual Report of the Trustees

OF THE

NEWTON FREE LIBRARY,

NEWTON, MASS.,

FOR THE YEAR ENDING DECEMBER 31, 1892.



NEWTON, MASS:
NEWTON JOURNAL PRESS.
1893.

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Free Public Library.

GIFT OF

*Newton Free Library,
Newton*

Worcester, Mass., Sept. 23, 1893

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Annual Report of the Trustees

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THE LIBRARY OF THE

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BOARD OF TRUSTEES, 1893.

At Large.

EDWIN B. HASKELL.

WILLIAM CLAFLIN.

JULIUS L. CLARKE.

A. LAWRENCE EDMANDS.

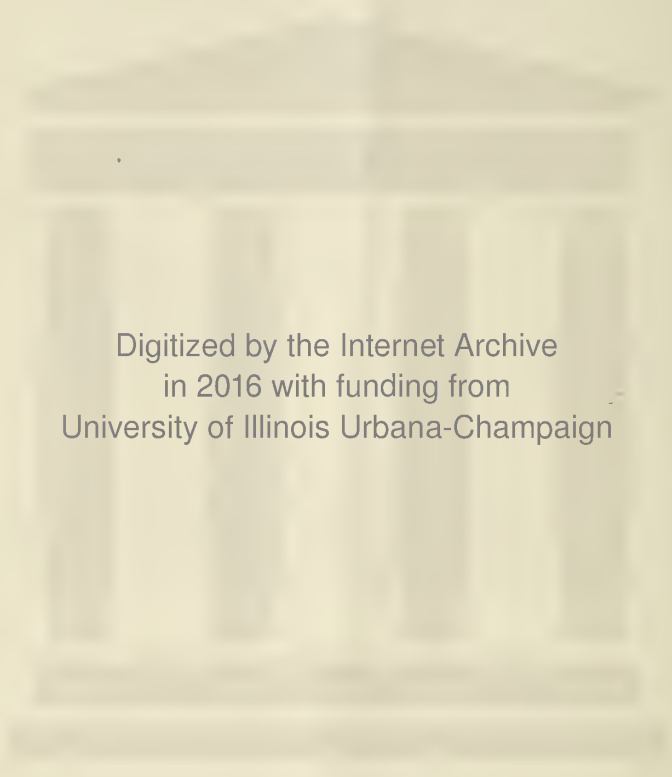
JOSEPH R. LEESON.

From the Board of Aldermen.

DARIUS R. EMERSON.

From the Common Council.

GEORGE M. WEED.



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ORGANIZATION FOR THE YEAR 1893.

President.

EDWIN B. HASKELL.

Secretary.

JULIUS L. CLARKE,

Committee on Library.

PRESIDENT, *ex-officio*.
JOSEPH R. LEESON.

WILLIAM CLAFLIN.
JULIUS L. CLARKE.

Committee on Building.

PRESIDENT, *ex-officio*.
DARIUS R. EMERSON.

A. LAWRENCE EDMANDS.
GEORGE M. WEED.

Superintendent.

JOHN C. KENNEDY.

Librarian.

ELIZABETH P. THURSTON.

Assistant Librarians.

LOUISE STUART.
KATHARINE K. WOOD.
SARAH F. BASSETT.

ETTA P. CLEAVELAND.
CLARA R. DENNING.
ALICE F. EMERY.

Janitor.

HENRY J. MARSHMAN.

REPORT OF THE TRUSTEES.

*To His Honor the Mayor and the City Council of Newton,
Massachusetts:*

The Trustees are glad to be able to report that the work of the Free Library has been carried on with harmony and efficiency during the last year. The increasing usefulness of this institution is attested by the larger number of books taken out and read by the people of Newton. Books are only useful when they are used, and the policy of the Trustees has been to provide every reasonable facility to enable the people conveniently to get at the increasing treasures of the library.

The report of the Superintendent and the tables prepared by the librarian, herewith presented, give the detailed working of the library for the year in comparison with the previous years. These reports show an increase in circulation in all parts of the city, largest in the wards which are supplied by special delivery, which amply justifies the expense of the delivery system.

Especially to be noted is the increased use of books in the schools. Upwards of 17,000 books have been circulated in the schools for educational purposes, and the privilege has been extended to the private school in accordance with what seemed to be a reasonable request.

The total circulation for the year was 5.2 books *per capita* of the whole population of Newton, a very large average, probably the largest in the State.

As the various communities into which our city is divided grow in population we shall meet the problem of supplying to each village a comfortable reading room, supplied with desirable periodicals. This need might be met by the concurrent action of the city with the local communities, especially in a village like West Newton, where a local library has been maintained for many years by private contributions.

We were invited late in the year to contribute to an exhibit of Library Architecture at the World's Columbian Exposition in Chicago. This exhibit is to be made under the auspices of the United States Bureau of Education. A natural pride in our Free Library led the Trustees to a favorable response to this invitation, and four drawings have been undertaken by Mr. Allen, of the firm of Allen & Kenway, the architects of the later part of the library building. These drawings will represent the front and southern elevations and the two floors of the building, which is all that is deemed essential for the purpose.

The Jewett Art fund, founded by the bequest of the late David B. Jewett, has been increased during the year, by a further gift of securities valued at about five thousand dollars. The income of this fund is expended for illustrated books and works of art of permanent value, and it is gradually bringing together a collection which promises to be an extremely interesting department of the library. The student can already find in this collection excellent illustrations of the natural scenery, the architecture, sculpture and painting and the costumes of nearly all countries and periods, as well as some of the most excellent specimens of the bookmaker's art.

The Reference Library steadily increases by the cautious use of the income of the Farlow Fund, and the aim of the Trustees is to keep it supplied with the most useful of the standard works of reference, such as maps, encyclopedias,

statistical works and so on. Probably not a large number of the citizens of Newton realize what a wide range of information on all sorts of subjects is here offered to meet their various requirements.

Among the acquisitions of the year are the beginnings of a musical library which we shall gradually increase by works of general interest in this department.

One new agency for the delivery of books has been established at Waban, making ten in all.

Miss Louise J. Smallwood, assistant librarian, retired after nearly nineteen years of faithful service, taking with her the respect and esteem of her associates.

The regular appropriation of the city for the general expenses of the library has been carefully expended, and has proved adequate for the purpose.

The funds which generous citizens have given for the use of the library are well invested. The incomes have been used as follows :

	EXPENDED.	BALANCE.
Farlow Reference Fund	\$475 88	\$187 00
Read Fund	698 98	239 36
Alden Speare Fund	73 28	43 58
Jewett Art Fund	284 34	440 11

The Trustees regret to say that they are disappointed in the electric light furnished for the building, both in quality and cost.

The quality is not what it should be, and, with the utmost economy, the cost is nearly double what it was for gas before the change. The Trustees think it would be wise for the city government to endeavor to make a special contract for the lighting of the library building based upon actual service and quality of light.

For the Trustees,

E. B. HASKELL,

President.

REPORT OF SUPERINTENDENT.

To the Board of Trustees of the Newton Free Library:

GENTLEMEN:—I herewith respectfully submit to you my annual report of the present condition of the Library and its progress for the year ending December 31, 1892.

The work of the Library during the past year has exceeded that of any former year. The circulation was 127,778 volumes, being 21,790 volumes in excess of the previous year. The number of volumes delivered through agencies was 70,402; the number delivered at the Library building was 51,306. There has been a constant and steady increase during the year, with an average daily circulation of 418 volumes. The largest number of books delivered at the Library on any one day was 770 on April 11th.

With this increase in circulation it is observed that there was a demand for a higher standard of literature, the percentage of fiction being smaller than that of any previous year. The number of volumes bound was 1,379 and the number covered was 16,883. The whole number of volumes in the Library December 31st was 36,910, and the number added during the year was 2,180. The amount of appropriation made by the City Council for the year was \$11,300.

The facilities afforded to each of the twenty-one Public Schools for taking from the Library through the delivery system, ten volumes at a time for use in the schools, also the same privilege extended to the Private Schools throughout

the city during the past year, met with hearty commendation on the part of teachers and scholars alike. During the present year this branch of our circulation has more than doubled.

During the year some changes have been made in the Library corps by the much regretted resignation of Miss Louise J. Smallwood and Miss Charlotte A. Flanders. Both ladies were connected with the Library for a number of years. Their uniform courtesy and their thorough knowledge of the work made them general favorites with the patrons of the Library. Their places have been filled by Miss Sarah F. Bassett and Miss Alice F. Emery. Both ladies are in every respect well qualified to fill the positions.

The small boy in a multiplied form and with characteristic uneasiness gives us a little trouble in securing the necessary silence, and I recommend that a room be set apart for the use of children. This has been done in other libraries and with good results.

The number of names registered at the Library December 31st was 11,640; number of names added during the year was 1,025. The tabulated statistics at the close of this report prepared by the Librarian show in detail the work and expenses of the Library for the year.

Respectfully submitted,

JOHN C. KENNEDY,

Superintendent.

APPENDIX.

A.

RECEIPTS.	1892.	1891.	1890.
Municipal appropriation	\$11,300 00	\$11,280 00	\$10,495 00
Special appropriation for catalogue	2,700 00	..
Fines, catalogues, bulletins, etc.	768 17	416 99	468 46
Cash on hand at last report	17 32	..	41 79
	\$12,085 49	\$14,396 99	\$11,005 25

B.

EXPENDITURES.	1892.	1891.	1890.
Salaries	\$5,209 16	\$4,396 42	\$4,186 51
Reading Room	439 50	497 90	539 51
Incidentals	241 63	132 41	236 93
Repairs	77 04	31 34	212 49
Furniture and fixtures	34 80	107 25	11 10
Fixtures and wiring for electric lighting	861 73	..
Printing catalogue	2,255 96	..
Printing bulletin	139 40
Printing and advertising	54 78	117 40	37 00
Binding	620 70	306 25	434 33
Books	1,860 71	2,428 12	2,821 95
Light	1,211 71	649 21	653 60
Fuel	249 30	266 59	301 39
Distributing agencies and express	1,784 50	1,739 98	1,467 40
Blanks and stationery	80 30	120 41	84 71
Postage account	21 50	24 50	18 33
Total expenditure	\$12,025 03	\$13,935 47	\$11,005 25
Bal. with City Treasurer, \$0 10			
Balance at the Library, 60 36			
Total balance	60 46	17 48	0 00
Bal. of special catalogue appropriation of \$2,700 with City Treasurer, not expended		444 04	
	\$12,085 49	\$14,396 99	\$11,005 25

C.

CIRCULATION.	1892.	1891.	1890.
Number of days the Library was open	305	305	305
Number of holidays the Library was closed	9	8	8
Number of other week-days the Library was closed
Number of volumes delivered for home use	127,788	105,998	110,627
Average daily use	418	347	362
Largest daily use, Apr. 11, 1892.
Mar. 7, 1891.	770	750	708
Feb. 24, 1890.
Smallest daily use, Aug. 26, 1892.
Aug. 20, 1891.	190	180	23
Aug. 12, 1890.
Number of books lost and not paid for	12	13	6
Number of books lost and paid for	7	8	5
Number of books worn out and withdrawn	86	46	129
Number of notices to delinquents	178	228	169
Number of volumes covered	16,883	14,204	13,449
Number of volumes bound	1,379	756	1,117
Number of names registered during the year	1,025	911	931
Total number of names registered	11,640	10,615	9,704

D.

DISTRIBUTION THROUGH THE AGENCIES AND TO THE SCHOOLS.	1892.	1891.	1890.
Books distributed at Newtonville . . .	16,646	14,241	13,932
Newton Centre . . .	15,470	12,424	13,964
Auburndale . . .	10,940	6,991	7,140
Newton Highlands . . .	10,782	8,114	8,746
West Newton . . .	7,943	5,451	5,082
Newton Upper Falls . . .	3,528	2,938	3,237
Nonantum . . .	1,948	924	879
Newton Lower Falls . . .	1,577	2,371	3,753
Waban . . .	1,107
Oak Hill . . .	541	429	563
Total distribution	70,482	53,883	57,296

E.

DISTRIBUTION TO THE SCHOOLS.	1892.	1891.	1890.
Williams	2,061	501	427
Mason	1,778	699	743
Bigelow	1,409	520	733
Prospect	1,323	722	644
Adams	1,300	611	795
Underwood	1,221	1,001	666
Hyde	1,027	515	413
High	953	474	428
Eliot	936	681	440
Barnard	795
Jackson	755
Pierce	752	143	157
Davis	659
Rice	579	130	170
Franklin	568
Claffin	446	419	359
Lincoln	336	219	130
Oak Hill	166
Thompsonville	125
Waban	116
Hamilton	20	..	50
Total school circulation	17,325	6,635	6,155

F.

ACCESSIONS.	1892.	1891.	1890.
Increase by purchase	1,921	1,884	1,888
by gift	165	180	123
by binding pamphlets . .	22	3	15
by binding periodicals . .	174	117	143
Number of missing volumes re- stored since last report . .	3	..	1
 Total accessions for the year .	 2,285	 2,184	 2,120
Number of volumes missing or withdrawn since last report .	105	67	129
 Actual increase	 2,180	 2,117	 1,991
Number of volumes in the Library as last reported	34,730	32,613	30,622
 Total number of volumes in the Library	 36,910	 34,730	 32,613
 Number of pamphlets bound since last report	 82	 8	 37
 Number of newspapers subscribed for	 33	 35	 35
of newspapers given	8	7	8
of magazines subscribed for	81	81	79
of magazines given	14	10	11
 Total number received	 136	 133	 133

G.

CLASSIFICATION, GROWTH, SIZE AND USE.	Increase during the year.	Total Number of Volumes.	Volumes issued during the year.	Per Cent. of Circulation.		
				1892	1891	1890
<i>Literature.</i>						
Prose Fiction	301	7,287	70,891	55.47	61.81	61.84
Essays, poetry and drama . . .	290	4,516	11,619	9.09	7.42	7.41
Periodicals	287	2,948	4,075	3.19	3.37	3.23
Foreign literature	24	825	690	.54	.53	.46
<i>History.</i>						
Geography and travels	208	3,340	11,534	9.03	8.01	8.47
Biography	177	3,493	6,451	5.05	4.62	4.89
History	173	3,299	8,341	6.53	5.62	5.15
<i>Arts and Sciences.</i>						
Natural science and industrial arts	297	3,901	11,573	9.06	6.72	6.72
Political and social science . .	113	1,960	1,658	1.30	1.15	1.08
Theology and ethics	53	1,437	924	.72	.71	.73
Reference books	257	3,904	32	.02	.04	.02
<hr/>						
Accessions for the year . . .	2,180					
<hr/>						
Number of volumes in the Li- brary		36,910
<hr/>						
Circulation for the year	127,788

LIST OF PERIODICALS FOR 1893 IN THE READING ROOM.

MAGAZINES.

All the Year Round.	Edinburgh Review.
American Agriculturist.	Education.
American Architect.	Electrical Engineer.
American Gardening.	Engineering and Building Record.
American Naturalist.	English Illustrated Magazine.
American Notes and Queries.	Folio.*
Andover Review.	Fortnightly.
Appalachia.	Forum.
Arena.	Free Russia.*
Art Amateur.	Garden and Forest.
Art Interchange.	Gardener's Chronicle.
Atlantic Monthly.	Good Government.
Bibliotheca Sacra.	Good Housekeeping.
Blackwood's Magazine.	Harper's Monthly.
Cassell's Family Magazine.	Home-Maker.
Catholic World.	Illustrated London News.
Century.	Invention.*
Chambers's Journal.	Lend a Hand.
Chautauquan.	Library Journal.
Contemporary Review.	Life.
Converted Catholic.*	Lippincott's Magazine.
Cook's Excursionist.*	Literary News.
Cosmopolitan.	Literary World.
Country Gentleman.	Littell.
Critic.	London Punch.
Decorator and Furnisher.	Macmillan's Magazine.

Magazine of American History.	Public Opinion.
Magazine of Art.	Publishers' Weekly.
Medical Bulletin.*	Puck.
Musical Herald of the U. S.	Quarterly Journal of Economics.
Nation.	Quarterly Review.
National Magazine.	Review of Reviews.
Nature.	St. Nicholas.
New Eng. Hist. and Gen. Reg.	Sanitarian.
New Eng. Journal of Education.	Science.
New England Magazine.	Scientific American.
Nineteenth Century.	Scientific American Supplement.
North American Review.	Scribner's Magazine.
Northwestern Magazine.*	Student's Journal.*
Notes and Queries.	Traveler's Record.*
Official Gazette, U. S. Pat. Office.*	United Service Magazine.
Open Court.	Westminster Review.
Our Dumb Animals.*	Wide Awake.
Outing.	Worcester Commercial.*
Overland.	Writer.
Philanthropist.*	Yale Review.
Political Science Quarterly.	Youth's Companion.
Popular Science Monthly.	

NEWSPAPERS.

Atlanta Constitution.	Cincinnati Commercial.
Boston Advertiser.	Colorado Sun.†
Boston Commercial Bulletin.	Florida Times Union.
Boston Globe.	Harper's Bazar.
Boston Herald. Evening Edition.	Harper's Weekly.
Boston Herald. Morning Edition.	London Times.
Boston Journal.	Montreal Gazette.
Boston Post.	New Orleans Picayune.
Boston Transcript.	New York Evening Post.
British American Citizen.†	New York Herald.
Brooklyn Eagle.	New York Times.
Charleston News and Courier.	New York Tribune.
Chicago Tribune.	New York World.
Christian Leader.†	Newton Graphic.
Christian Register.	Newton Journal.

Paradise of the Pacific.†	Springfield Republican.
Philadelphia Press.	Washington Post.
St. Louis Globe Democrat.	Woman's Journal.†
San Francisco Chronicle.	Zion's Herald.†
Saturday Evening Gazette.	

* Represents magazines given.

† Represents newspapers given.

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CITY OF NEWTON.

ANNUAL REPORT OF THE TRUSTEES

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NEWTON, MASS. :

PRINTED BY THE NEWTON GRAPHIC.

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PRESS OF THE NEWTON GRAPHIC.

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BOARD OF TRUSTEES, 1894.

At Large.

EDWIN B. HASKELL.

WILLIAM CLAFLIN.

JULIUS L. CLARKE.

A. LAWRENCE EDMANDS.

JOSEPH R. LEESON.

From the Board of Aldermen.

JOHN A. HAMILTON.

From the Common Council.

GEORGE M. WEED.

ORGANIZATION FOR THE YEAR 1894.

President.

EDWIN B. HASKELL.

Secretary.

JULIUS L. CLARKE.

Committee on Library.

PRESIDENT, *ex-officio*.
JOSEPH R. LEESON.

WILLIAM CLAFLIN.
JULIUS L. CLARKE.

Committee on Building.

PRESIDENT, *ex-officio*.
JOHN A. HAMILTON.

A. LAWRENCE EDMANDS.
GEORGE M. WEED.

Superintendent.

JOHN C. KENNEDY.

Librarian.

ELIZABETH P. THURSTON.

Assistant Librarians.

LOUISE STUART.
KATHARINE K. WOOD.
SARAH F. BASSETT.

ETTA P. CLEAVELAND.
MILDRED H. THOMPSON.
ALICE F. EMERY.

Janitor.

HENRY J. MARSHMAN.

REPORT OF THE TRUSTEES.

*To His Honor the Mayor and the City Council of Newton,
Massachusetts :*

The statistics which follow, giving detailed exhibits of the operations of the Library during the past year, indicate that steady increase in the daily circulation of books which has been marked in all the annual reports for a number of years. A feature of the figures given in appendix "C", is especially gratifying to the trustees, relating to a smaller number of books lost during the year's operations, creditable alike to the librarian and the force under her control, and to those citizens who avail themselves of the facilities of the library.

It will be seen that all the departments included in the Library's work show a continuous gain. This applies to the number of books taken for home use, distributed from the several agencies, and used in the schools. Probably as an indirect fruit of the Library's existence, a constant gain in the quality of literature taken from the Library has been shown for several years. As a possible indication of the cultural effects of a well organized free public library, this can but be exceedingly gratifying to those who have taken an active interest in the establishment and management of this useful institution. The number of volumes, now nearly 40,000, covering every field of thought, is ample to satisfy the most exacting demands of our population.

The introduction during the past year of a well assorted library of musical works, has evoked new interest in the community, and has been the means of supplying a want long felt and widely expressed. The trustees gratefully acknowledge their obligation to Mr. J. Wallace Goodrich for his voluntary, timely and intelligent assistance to the librarian in this department.

The additions to the Reference Library have been liberal and of permanent value as herein shown:

	EXPENDED.	BALANCE.
Alden Speare Fund . . .	\$ 40 73	\$ 26 27
Jewett Art Fund . . .	465 42	148 29
Read Fund . . .	234 32	305 04
Farlow Reference Dept. Fund	339 20	147 80

For several years, the question of reading room facilities for those parts of the city beyond easy access to the free library building, has been growing in force, and during the past year has received an impetus from an application by the trustees of the West Newton Athenæum, which was referred by the City Council to this Board for a report. As this matter is one which interests every section of the city, it seems advisable that a permanent record should appear in this report, of the action taken by the trustees upon such reference. The trustees therefore include in this annual report, statements which were by this Board made to the City Council as follows:

“The Board of Trustees of the Newton Free Library, duly received a communication signed by Isaac F. Kingsbury, City Clerk, dated Oct. 6th, 1893, enclosing copy of a communication to the Council from a committee of the Newton Athenæum, containing an offer in regard to the property of the Athenæum Corporation, with the request that this Board

investigate the subject matter of the communications, and report to your honorable Council.

In response to this request, the Board herewith beg to transmit the report of a committee of this Board, which has inspected the property in question.

The Board has investigated the practice of several large cities in regard to the establishment of branch libraries and reading rooms. As a result of such inquiry, they find that in cities where branch libraries have been established, the cost has been so great as to increase the tax levy on that account. In cities where the plan of distribution from one central library has been tested in comparison with the circulation of books through branch libraries, it has been found more economical, and on the whole, more satisfactory to the large majority of book readers, than any service secured through the establishment of branch libraries. In view of these experiences, and also considering the successful working of the distributing agency system now in operation in Newton, and taking into account the local conditions here, the Board is of the opinion that the distribution of books from one central library is the method best adapted to the requirements of this city. They are therefore indisposed to recommend the City Council to take such a course upon the present application as would doubtless lead to the opening of branch circulating libraries in the different villages.

The case with regard to branch reading rooms rests upon a different basis, and the Board is of the opinion that it is not only practicable, but that *wherever the population is sufficiently dense, and the citizens have shown by their zeal and energy through the actual provisions of Reading Room facilities that such privileges are demanded and appreciated*, it would be wise policy for the City Council to accede to such requests for the establishment of branch reading rooms. In

connection with such reading rooms, it would doubtless conduce to the convenience of students and others who cannot readily go to the central reference library at any time, to have within easy access, certain standard books of reference. These could very well be cared for by the assistant librarian who would be placed in charge of the reading room, and the Board is of the opinion that such an accompaniment of the reading room is desirable. Such of the books now forming the library of the West Newton Athenæum as are adapted for reference purposes, could be availed of in this way, and in case the Corporation desires to so modify its offer to the City as would secure such books for use as part of a reference library, in connection with a reading room for newspapers and periodicals, and forming a portion of the free library system of the City, the Board would recommend the acceptance of the modified proposition, and the adoption of such plan.

In case this proposition be adopted by the City Council, an additional appropriation will be required for the purpose of carrying it out. The appropriation of \$500 hitherto made by the City Council, which the Athenæum relinquishes as part of the proposal could be used in the rearrangement of the books, and with an additional appropriation of \$2,000 would doubtless suffice for the year ensuing.

Should the City Council require further information before taking action on this matter and will so notify this Board, it will be our pleasure to satisfy the demand in every practicable way."

As a result of this recommendation, the West Newton Athenæum modified its proposition in accordance with our suggestion. Thereupon the City Council voted the additional appropriation of \$2,500, referring the matter back to this Board for its action. Doubtless before the expiration of the present year, the change will have been effected, and the City Council

will thus have established the plan of branch reading rooms in the more densely populated distant portions of the City, subject however, to the conditions stated in the report of this Board heretofore emphasized. It is to be expected that this liberal action on the part of the City Council will be reciprocated and appreciated by all who may have the advantages of the free library placed within convenient access.

The trustees cannot refrain from congratulating the citizens of Newton on being in advance as to the provision of free library advantages even in this state. The statistics which were collected for use in the Library exhibit at the World's Columbian Fair, in Chicago, 1893, show that 97 out of every 100 inhabitants of this commonwealth are within the radius of this free library system, and that there are in Massachusetts, more public free libraries than in the rest of New England. Further interesting details in regard to the condition and working of the library will be found in the report of the Superintendent and in the appended statistics.

For the trustees,

J. R. LEESON,

President, Pro tempore.

REPORT OF SUPERINTENDENT.

To the Trustees of the Newton Free Library : —

GENTLEMEN :— I have the honor to submit to you a statement of the present condition of the Library and a report of its progress during the year ending December 31, 1893.

During the year the circulation of books has increased, reaching a total of 129,444. The whole number of volumes now in the Library is 39,153. The number of volumes added during the year was 2,243. The number of volumes covered during the year was 21,640. The registered number of names of persons using the Library is 12,507. The number of names added during the year was 867. The number of volumes bound during the year was 1,212. The amount of the appropriation made by the City Council for the year was \$12,375.

It will be seen by the tabulated statistics at the close of this report prepared by the Librarian, that there has been a constant and steady increase in the general work of the Library in comparison with the last two years. The average daily circulation has been 425. The largest number of volumes delivered at the Library on any one day was 810 on April 24th. The number of volumes delivered at the Agencies and schools from the Library during the year was 74,499. The largest number delivered to any one of the ten Agencies was at Newton Centre, 15,508.

We have been placed under obligations for valuable gifts

of books during the year. Among them are fifty-six volumes of the Official Records of the War of the Rebellion, presented by Lieut.-Commander Samuel W. Very of U. S. Navy ; also a large number of U. S. Patent Reports by Mr. D. N. B. Coffin and others.

A new Bulletin has been prepared and issued during the year. Every week, through the courtesy of the publishers of our local papers, a list of new books added to our shelves has been issued, with short descriptive notices of their contents.

The only change made in the Library corps during the year has been occasioned by the resignation of Miss Clara R. Dennen, the vacancy being filled by Miss Mildred H. Thompson, a lady in every respect well qualified for the position. A change in the Agency at Newtonville has been made by reason of the resignation of Mr. William C. Gaudelet, who has had charge of that Agency during the past eighteen years, Mr. Albert H. Sisson having been appointed thereto.

With the increase in circulation, it will be observed that there has been an increase in educational books, especially Natural Science, works of art and Foreign Languages. During the year, we have added to the Library a large and carefully assorted selection of Musical Works, which has been appreciated by the patrons of the Library, and we are indebted to Mr. J. Wallace Goodrich of Newton for assistance rendered by him in making the selection.

The important work of issuing books to public and private schools, commenced some time ago, has been greatly increased during the past year. The number of volumes delivered in 1891 was 6,635 ; the number delivered during the past year was 20,888, being one of the largest, if not the largest, percentage in proportion to the circulation of the Library of any in the United States.

I again renew my recommendation of last year that a

room be provided for the use of children. If a wing could be added to the northwest corner of the Library, a portion of the space could be set apart for the use of magazines and thus supply a long felt want. In closing this report, I desire to express my high appreciation of the faithful and intelligent labor of our Librarian and her assistants in all the departments of the Library,

Respectfully submitted,

JOHN C. KENNEDY,

Superintendent.

APPENDIX.

A.

RECEIPTS.	1893.	1892.	1891.
Municipal appropriation	\$12,375 00	\$11,300 00	\$11,280 00
Special appropriation for catalogue	2,700 00
Fines, catalogues, bulletins, etc.	583 46	768 17	416 99
Cash on hand at last report	60 36	17 32
	\$13,018 82	\$12,085 49	\$14,396 99

B.

EXPENDITURES.	1893.	1892.	1891.
Salaries	\$5,220 43	\$5,209 16	\$4,396 42
Reading Room	496 91	439 50	497 90
Incidentals	362 99	241 63	132 41
Repairs	113 50	77 04	31 34
Furniture and fixtures	48 46	34 80	107 25
Fixtures and wiring for electric lighting	\$61 73
Printing catalogue	2,255 96
Printing bulletin	156 00	139 40
Printing and advertising	117 75	54 78	117 40
Binding	466 54	620 70	306 25
Books	2,269 73	1,860 71	2,428 12
Light	893 54	1,211 71	649 21
Fuel	455 70	249 30	266 59
Distributing agencies and express	1,910 35	1,784 50	1,739 98
Blanks and stationery	366 80	80 30	120 41
Postage account	22 00	21 50	24 50
Total expenditure	\$12,900 70	\$12,025 03	\$13,935 47
Bal. with City Treasurer, \$0 01			
Balance at the Library, 118 11			
Total balance	118 12	60 46	17 48
Bal. of special catalogue appropriation of \$2,700 with City Treasurer, not expended			444 04
	\$13,018 82	\$12,085 49	\$14,396 99

C

CIRCULATION.	1893.	1892.	1891.
Number of days the Library was open	304	305	305
Number of holidays the Library was closed	8	9	8
Number of other week-days the Library was closed
Number of volumes delivered for home use	129,444	127,788	105,998
Average daily use	425	418	347
Largest daily use, Apr. 24, 1893.	810
Apr. 11, 1892.	..	770	..
Mar. 7, 1891.	750
Smallest daily use, July 12, 1893.	208
Aug. 26, 1892.	..	190	..
Aug. 20, 1891.	180
Number of books lost and not paid for	8	12	13
Number of books lost and paid for	4	7	8
Number of books worn out and withdrawn	142	86	46
Number of notices to delinquents	207	178	228
Number of volumes covered	21,640	16,883	14,204
Number of volumes bound	1,212	1,379	756
Number of names registered during the year	867	1,025	911
Total number of names registered	12,507	11,640	10,615

D.

DISTRIBUTION THROUGH THE AGENCIES AND TO THE SCHOOLS.	1893.	1892.	1891.
Books distributed at Newton Centre . . .	15,508	15,470	12,424
Newtonville . . .	15,222	16,646	14,241
Auburndale . . .	11,961	10,940	6,991
Newton Highlands . . .	11,567	10,782	8,114
West Newton . . .	10,602	7,943	5,451
Newton Upper Falls . . .	3,499	3,528	2,938
Nonantum . . .	2,108	1,948	924
Newton Lower Falls . . .	1,980	1,577	2,371
Waban . . .	1,529	1,107	..
Oak Hill . . .	523	541	429
Total distribution	74,499	70,482	53,883

E.

DISTRIBUTION TO THE SCHOOLS.	1893.	1892.	1891.
Mason	2,226	1,778	699
Williams	1,998	2,061	501
Hyde	1,467	1,027	515
Bigelow	1,398	1,409	520
Adams	1,275	1,300	611
Peirce	1,227	752	143
Underwood	1,145	1,221	1,001
Davis	1,087	659	..
Barnard	991	795	..
High	959	953	474
Wade	918	1,323	722
Eliot	838	936	681
Jackson	816	755	..
Rice	722	579	130
Clafin	607	446	419
Franklin	526	568	..
Lincoln	509	336	219
Waban	505	116	..
Hamilton	412	20	..
Thompsonville	180	125	..
Oak Hill	172	166	..
Spear	418
Cutler	282
Lasell Seminary	207
Nonantum Gymnasium	3
Total school circulation	20,888	17,325	6,635

F.

ACCESSIONS.	1893.	1892.	1891.
Increase by purchase	2,058	1,921	1,884
by gift	183	165	180
by binding pamphlets	10	22	3
by binding periodicals	146	174	117
Number of missing volumes re- stored since last report	3	..
Total accessions for the year .	2,397	2,285	2,184
Number of volumes missing or withdrawn since last report .	154	105	67
Actual increase	2,243	2,180	2,117
Number of volumes in the Library as last reported	36,910	34,730	32,613
Total number of volumes in the Library	39,153	36,910	34,730
Number of pamphlets bound since last report	37	82	8
Number of newspapers subscribed for	32	33	35
of newspapers given	7	8	7
of magazines subscribed for	80	81	81
of magazines given	15	14	10
Total number received	134	136	133

G.

CLASSIFICATION, GROWTH, SIZE AND USE.	Increase during the year.	Total number of volumes.	Volumes issued during the year.	Per Cent. of Circulation.		
				1893	1892	1891
<i>Literature.</i>						
Prose Fiction	296	7,583	71,179	54.99	55.47	61.81
Essays, Poetry and Drama	284	4,800	12,224	9.44	9.09	7.42
Periodicals	239	3,187	3,942	3.05	3.19	3.37
Foreign Literature	65	890	980	.76	.54	.53
<i>History.</i>						
Geography and Travels	141	3,481	10,475	8.09	9.03	8.01
Biography	196	3,689	5,980	4.62	5.05	4.62
History	166	3,465	8,216	6.35	6.53	5.62
<i>Arts and Sciences.</i>						
Natural Science and Arts	448	4,349	13,307	10.28	9.06	6.72
Political and Social Science	118	2,078	2,060	1.59	1.30	1.15
Theology and Ethics	69	1,506	1,049	.81	.72	.71
Reference books	221	4,125	32	.02	.02	.04
Accessions for the year	2,243					
Number of volumes in the Li- brary		39,153				
Circulation for the year			129,444			

LIST OF PERIODICALS FOR 1894 IN THE READING ROOMS.

MAGAZINES.

All the Year Round.	Electrical Engineer.
American Agriculturist.	English Illustrated Magazine.
American Architect.	Folio.*
American Gardening.	Fortnightly.
American Microscopical Journal.	Forum.
American Naturalist.	Free Russia.*
Appalachia.	Garden and Forest.
Arena.	Gardener's Chronicle.
Art Amateur.	Good Government.*
Art Interchange.	Good Housekeeping.
Atlantic Monthly.	Harper's Monthly.
Bibliotheca Sacra.	Harper's Young People.
Blackwood's Magazine.	Harvard Graduates' Magazine.*
Cassell's Family Magazine.	Illustrated London News.
Catholic World.	Lend a Hand.
Century.	Library Journal.
Chamber's Journal.	Life.
Chautauquan.	Lippincott's Magazine.
Contemporary Review.	Literary News.*
Converted Catholic.*	Literary World.
Cook's Excursionist.*	Littell.
Cosmopolitan.	London Punch.
Country Gentleman.	Macmillan's Magazine.
Critic.	Magazine of American History.
Decorator and Furnisher.	Magazine of Art.
Edinburgh Review.	Medical Bulletin.*

Musical Herald of U. S.	Popular Science Monthly.
Nation.	Public Opinion.
Nature.	Publisher's Weekly.
New England Hist. and Gen. Reg.	Puck.
New England Journal of Education.	Quarterly Journal of Economics.
New England Magazine.	Quarterly Review.
New World.	Review of Reviews.
Nineteenth Century.	St. Nicholas.
Non-Sectarian.*	Sanitarian.
North American Review.	Science.
Northwestern Magazine.*	Scientific American.
Notes and Queries.	Scientific American Supplement.
Official Gazett, U. S. Pat. Office.*	Scribner's Magazine.
Open Court.*	Traveller's Record.*
Our Dumb Animals.*	Tuftonian.*
Outing.	United Service Magazine.
Overland.	Westminster Review.
Philanthropist.*	Writer.
Poet-Lore.*	Yale Review.
Political Science Quarterly.	Youth's Companion.
Popular Astronomy.	

* Represents magazines given.

NEWSPAPERS.

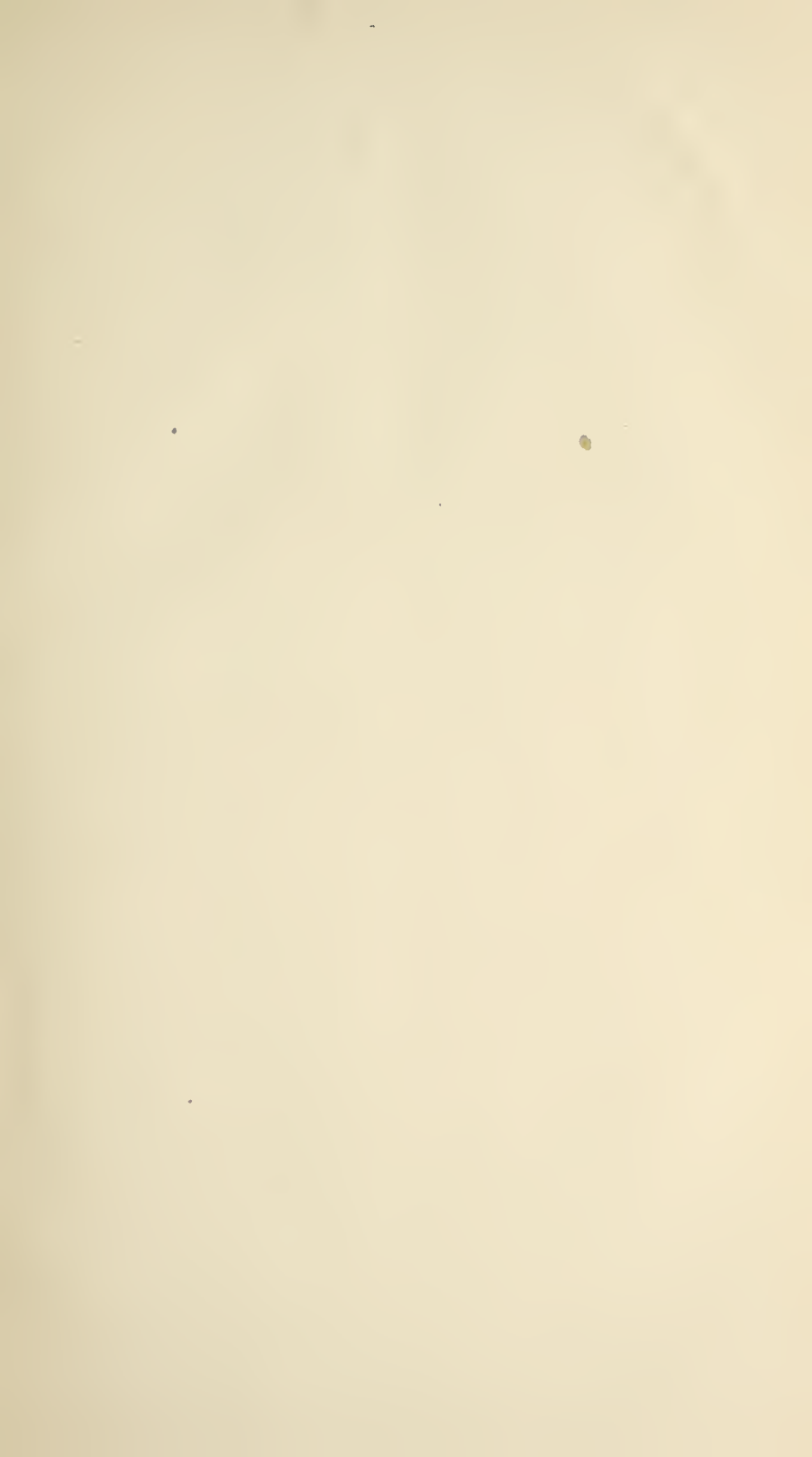
American Citizen.†	Florida Times Union.
Atlanta Constitution.	Harper's Bazar.
Boston Advertiser.	Harper's Weekly.
Boston Globe.	London Times.
Boston Herald. Evening Edition.	Montreal Gazette.
Boston Herald. Morning Edition.	New Orleans Picayune.
Boston Journal.	New York Evening Post.
Boston Post.	New York Herald.
Boston Transcript.	New York Times.
Brooklyn Eagle.	New York Tribune.
Charleston News and Courier.	New York World.
Chicago Tribune.	Newton Circuit.
Christian Leader.†	Newton Graphic.
Christian Register.†	Newton Journal.
Cincinnati Commercial.	Philadelphia Press.

LIST OF PERIODICALS.

27

St. Louis Globe Democrat.	Washington Post.
San Francisco Chronicle.	Weekly Tulave Register.†
Saturday Evening Gazette.	Woman's Journal.†
Springfield Republican.	Zion's Herald.†

† Represents newspapers given.





027
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1894

CITY OF NEWTON

MASSACHUSETTS

Annual Report of the Trustees

OF THE

NEWTON FREE LIBRARY

NEWTON, MASS.

FOR THE YEAR ENDING DECEMBER 31, 1894.



NEWTON, MASS. :
THE NEWTON GRAPHIC PRESS
1895

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Free Public Library.

GIFT OF

Newton
Free Library

Worcester, Mass. May 20, 1895

CITY OF NEWTON

MASSACHUSETTS

Annual Report of the Trustees

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THE NEWTON GRAPHIC PRESS

1895

THE LIBRARY OF THE

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UNIVERSITY OF ILLINOIS

DISCARDED

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1894

BOARD OF TRUSTEES, 1865.

At Large.

EDWIN B. HASKELL.

WILLIAM CLAFLIN.

JULIUS L. CLARKE.

A. LAWRENCE EDMANDS.

JOSEPH R. LEESON.

From the Board of Aldermen.

JOHN A. HAMILTON.

From the Common Council.

MITCHELL WING.

ORGANIZATION FOR THE YEAR 1895.

President.

EDWIN B. HASKELL.

Secretary.

JULIUS L. CLARKE.

Committee on Library.

PRESIDENT, *ex-officio*.

JOSEPH R. LEESON.

WILLIAM CLAFLIN.

JULIUS L. CLARKE.

Committee on Building.

PRESIDENT, *ex-officio*.

JOHN A. HAMILTON.

A. LAWRENCE EDMANDS.

MITCHELL WING.

Superintendent.

JOHN C. KENNEDY.

Librarian.

ELIZABETH P. THURSTON.

Assistant Librarians.

LOUISE STUART.

KATHARINE K. WOOD.

SARAH F. BASSETT.

• ETTA P. CLEAVELAND.

MILDRED H. THOMPSON.

ALICE F. EMERY.

HELEN WHEELER.

Janitor.

HENRY J. MARSHMAN.

REPORT OF THE TRUSTEES.

*To His Honor the Mayor and the City Council of Newton,
Massachusetts:*

There was a large increase in the circulation of books from the Library during the last year, as is shown in detail by the statistics presented herewith. The gain over the preceding year was more than fourteen thousand, which is much larger than for any previous year. There was also a handsome increase in the number of new names registered. As the success of a library depends mainly on the number of people who enjoy the use of its books, this increase is highly gratifying. Nearly two thousand books have been added to the Library during the last year, and it now contains 41,096 volumes. In addition to these there are 5,659 volumes at the West Newton Reading Rooms, formerly the property of the Athenæum, which were turned over to the Library. These books are freely used in the Reading Rooms, but are not circulated from there. It may be thought desirable to remove some of them to the Library, but a large proportion of them are duplicates of volumes already on our shelves. The Trustees took charge of the West Newton Athenæum in March, and at once proceeded to provide for the new arrangement there. The books were put in order and catalogued, the reading room was renovated, and some additional standard reference books have been purchased. So far the plan of

maintaining the Reading Room and reference library, in connection with the agency for the circulation of books from the Public Library, seem to be working well and giving general satisfaction to the people of that Ward. It has already resulted in a much larger demand for books from the Library.

It will be observed that the number of books sent out through the agencies in the different Wards has increased more rapidly than those delivered directly from the Library, amounting to nearly 60 per cent. of the whole circulation.

The expenses of the Library were kept within the appropriation, and a small balance was left from the amount collected by fines and the sale of catalogues and bulletins. Of the amount appropriated for the West Newton Reading Rooms, including extra expense for work incident to the change there, a balance of \$119.05 was not drawn from the city. We decreased our estimate for the expense of this branch for the coming year by \$1000.00.

Valuable reference and illustrated books of permanent worth have been purchased with the income of the several funds. The following table shows the expenditures and balances:

	EXPENDED.	BALANCES.
Alden Speare Fund . . .	\$ 44 01	\$ 30 26
Jewett Art Fund . . .	157 64	459 83
Read Fund . . .	413 05	191 99
Farlow Fund . . .	383 43	64 37

The Library has received the following gifts during the year:

From the late Mrs. N. P. Coburn, formerly Mrs. Silsbee, a fine marble statue representing Michael Angelo in his youth, on a handsome marble pedestal. A bust of Mr. Silsbee which accompanied this gift, was transmitted by us to the Public Library at Acworth, N. H., for the endowment of which Mr. Silsbee had made provision in his will.

From Mr. George F. Meacham twenty-five valuable volumes on architecture, ornament, and decoration, handsomely illustrated.

From Dr. Lincoln R. Stone twelve volumes of the Proceedings of the American Association for the Advancement of Science.

Also various public documents from the National, State, and City Governments.

The musical department of the Library has been increased by a complete set of Wagner's Operas.

The Trustees have decided to try the experiment of allowing each card holder to take out two volumes when desired, believing it may be a public convenience, and lead to a still larger use of the books. They have also adopted, tentatively, the plan of allowing chairmen of literary societies the privilege of taking out fifteen volumes at a time when they are wanted for a special purpose, thus putting them on a par with school teachers.

Some additional electric lights which were needed have been added during the last year.

The building and grounds have been kept in good order, money received from fines and the sales of catalogues having been used for this purpose.

The Librarian and her assistants continue to merit the confidence of the Board.

For the Trustees,

EDWIN B. HASKELL,

President.

REPORT OF SUPERINTENDENT.

To the Board of Trustees of the Newton Free Library: —

GENTLEMEN:— I have the pleasure of herewith submitting to you my seventh annual report, including a statement of the work and condition of the Library for the year 1894.

The daily circulation of volumes at the Library was 417. The largest number of volumes delivered at the Library on any one day was 830 on December 1st, being also the largest number delivered on any one day in the history of the Library. The smallest issue on any day was 249, Aug. 24th. The total circulation for the year was 143,887, an increase over the preceding year of 14,443. The system of issuing two books to each person (provided both books are not from the class of fiction) which went into execution January 1, 1895, has supplied a long felt want, and the appreciation of the patrons of the Library is already shown by the large increase in circulation. With our circulation of 84,749 volumes delivered at the ten agencies scattered throughout the city, and 59,138 delivered at the Library building, together with the reference use of nearly as many more volumes, the loss of books has been only twenty. Of this number seven are accounted for, having been taken with a basket from the delivery wagon during the temporary absence of the driver. The whole number of volumes now in the Library is 41,096. The number added during the year was 1,943.

An important item in the Library's expenses for the year was the binding of periodicals and rebinding and repairing of books, the number at the Library being 1,008. The number of volumes covered and recovered at the Library was 20,068. The registered number of names of persons using the Library is 13,763. The number added during the year was 1,256. The amount of the appropriation made by the City Council for the year was \$12,175.

During the year, a new Bulletin was issued and distributed. There are one hundred and thirty one newspapers and periodicals in the Reading Room, and the attendance has increased during the year, and more lights were added for the accommodation of readers.

The limited space for boys in the delivery room during the busy hours presents a scene of crowding, which at times is a discomfort to the older patrons of the Library, and as the number of children now patronizing the Library is increasing very much, I again recommend that a room be provided for the use of children, especially as more room for books and magazines is needed.

Full details and the tabulated statistics, prepared by the Librarian and hereto appended, show the work of the Library during the past three years.

The Athenæum at West Newton was organized in 1849 as a Library Association and an organization for the promotion of liberal culture and good fellowship. It was maintained by a few public spirited citizens, who contributed books and money annually until March 1894, when it was given to the City of Newton, through a committee of the shareholders of the Athenæum. Since it was accepted by the City and turned over to the Trustees of the Free Library, many changes have been made. The Athenæum contains nearly six thousand volumes and a great many periodicals and newspapers.

All the books were moved, a great many of them rebound and covered, shelves varnished and the room painted and put in thorough condition, more lights were added, and also a beautiful card catalogue case. The Reading Room, which contains some valuable reference books, several newspapers and periodicals, has also been painted inside and a large and beautiful book case added.

Before the Athenæum passed into the possession of the City, it had a circulation of about 8000 volumes annually. Of the six thousand volumes at the Athenæum about ninety-seven per cent. were in circulation and about three per cent. were regarded as reference books. A new catalogue is being prepared and will soon be issued.

The Athenæum has for a number of years been our Library Agency at West Newton, books being delivered there daily and the number steadily increasing. During the last year the number of volumes delivered there was 12,674. The Athenæum is used as a Reading and Reference Room, and is opened daily from 10 A. M. to 9 P. M. It is in charge of one of our Assistants, Miss Helen Wheeler, who has been connected with the Athenæum nearly eight years, and is in every way fully competent to discharge the duties required of her.

In closing, I desire to thank the Librarian and her Assistants for the faithful performance of their duties, and for the hearty co-operation they have given in carrying out the work of the Library.

Respectfully submitted,

JOHN C. KENNEDY,

Superintendent.

APPENDIX.

A.

RECEIPTS.	1894.	1893.	1892.
Municipal appropriation . . .	\$12,175 00	\$12,375 00	\$11,300 00
Fines, catalogues, bulletins, etc.	630 92	583 46	768 17
Cash on hand at last report .	118 11	60 36	17 32
	\$12,924 03	\$12,018 82	\$12,085 49

WEST NEWTON BRANCH READING ROOM AND REFERENCE LIBRARY.

Municipal appropriation . . . ,	\$2,500 00		
Cash from Athenaeum . . .	39 27		
	\$2,539 27		

B.

EXPENDITURES.	1894.	1893.	1892.
Salaries	\$5,388 88	\$5,220 43	\$5,209 16
Reading Room	534 20	496 91	439 50
Incidentals	288 12	362 99	241 63
Repairs	116 64	113 50	77 04
Furniture and fixtures	463 63	48 46	34 80
Printing bulletin	115 43	156 00	139 40
Printing and advertising	40 57	117 75	54 78
Binding	395 48	466 54	620 70
Books	2,132 61	2,269 73	1,860 71
Light	888 22	893 54	1,211 71
Fuel	258 89	455 70	249 30
Distributing agencies and express	1,885 12	1,910 35	1,784 50
Blanks and Stationery	190 75	366 80	80 30
Postage	18 00	22 00	21 50
Total expenditure	12,716 72	12,900 70	12,025 03
Bal. with City Treasurer \$0 04			
Bal. at Library 207 27			
Total Balance	207 31	118 12	60 46
	12,924 03	13,018 82	12,085 49

WEST NEWTON BRANCH READING ROOM AND REFERENCE LIBRARY.

Expenditure from appropriation	\$2,380 95		
Cash expenditure	2 48		
Total expenditure	2,383 43		
Bal. with City Treasurer \$119 05			
Bal. at the Library 36 79			
Total balance	155 84		
	2,539 27		

C.

CIRCULATION.	1894.	1893.	1892.
Number of days the Library was open .	305	304	305
Number of holidays the Library was closed .	8	8	9
Number of other week days the Library was closed .			
Number of volumes delivered for home use .	143,887	129,444	127,788
Average daily use	471	425	418
Largest daily use, Dec. 1, 1894; Apr. 24, 1893; Apr. 11, 1892	830	810	770
Smallest daily use, Aug. 24, 1894; July 12, 1893; Aug. 26, 1892	249	208	190
Number of books lost and not paid for .	20	8	12
Number of books lost and paid for	10	4	7
Number of books worn out and withdrawn .	166	142	86
Number of notices to delinquents	246	207	178
Number of volumes covered	20,068	21,640	16,883
Number of volumes bound	1,008	1,212	1,379
Number of names registered during the year .	1,256	857	1,025
Total number of names registered	13,763	12,507	11,640

D.

DISTRIBUTION THROUGH THE AGENCIES.	1894.	1893.	1892.
Books distributed at Newton Centre . . .	18,604	15,508	15,470
Newtonville . . .	16,253	15,222	16,646
Auburndale . . .	14,309	11,961	10,940
West Newton . . .	12,674	10,602	7,943
Newton Highlands . . .	12,357	11,567	10,782
Upper Falls . . .	4,735	3,499	3,528
Lower Falls . . .	2,397	1,980	1,577
Waban . . .	1,395	1,529	1,107
Nonantum . . .	1,343	2,108	1,948
Oak Hill . . .	682	523	541
Total Distribution . . .	84,749	74,499	70,482

E.

DISTRIBUTION TO THE SCHOOLS.								1894.	1893.	1892.
Williams	1,951	1,998	2,061
Mason	1,870	2,226	1,778
Hyde	1,507	1,467	1,027
Peirce	1,209	1,227	752
Wade	1,172	918	1,323
Barnard	1,068	991	795
Bigelow	987	1,398	1,409
Claffin	980	607	446
High	959	959	953
Underwood	897	1,145	1,221
Adams	889	1,275	1,300
Rice	802	722	579
Davis	768	1,087	659
Jackson	644	816	755
Lincoln	609	509	336
Franklin	581	526	568
Thompsonville	576	180	125
Waban	497	505	116
Hamilton	315	412	20
Eliot	261	838	936
Oak Hill	137	172	166
<i>Private Schools.</i>										
Lasell Seminary	347	207	.
Spear	339	418	..
Cutler	168	282	..
Riverside	38
Other private Schools and teachers	146	3	..
Total school circulation								19,717	20,888	17,325

F.

ACCESSIONS.	1894.	1893.	1892.
Increase by purchase	1,846	2,058	1,921
by gift	155	183	165
by binding pamphlets	15	10	22
by binding periodicals	123	146	174
Number of missing volumes re- stored since last report	3
Total accessions for the year	2,139	2,397	2,285
Number of volumes missing or withdrawn since last report . .	196	154	105
Actual increase	1,943	2,243	2,180
Number of volumes in the Library as last reported	39,153	36,910	34,730
Total number of volumes in the Library	41,096	39,153	36,910
Number of pamphlets bound since last report	44	37	82
Number of newspapers subscribed for	32	32	33
of newspapers given	7	7	8
of magazines subscribed for	75	80	81
of magazines given	17	15	14
Total number received	131	134	136

G.

CLASSIFICATION, GROWTH, SIZE AND USE.	Increase during the year.	Total number of volumes.	Volumes issued during the year.	Per Cent. of Circulation.		
				1894.	1893.	1892.
<i>Literature.</i>						
Prose Fiction	382	7,965	80,761	56.13	54.99	55.47
Essays, Poetry and Drama . .	262	5,062	13,705	9.53	9.44	9.09
Periodicals	235	3,422	5,018	3.49	3.05	3.19
Foreign Literature	47	937	1,022	.71	.76	.54
<i>History.</i>						
Geography and Travels	104	3,585	11,073	7.70	8.09	9.03
Biography	136	3,825	6,717	4.67	4.62	5.05
History.	137	3,602	8,475	5.89	6.35	6.53
<i>Arts and Sciences.</i>						
Natural Science and Arts . . .	284	4,633	13,818	9.60	10.28	9.06
Political and Social Science . .	149	2,227	2,036	1.41	1.59	1.30
Theology and Ethics	45	1,551	1,227	.85	.81	.72
Reference books	162	4,287	35	.02	.02	.02
Accessions for the year	1,943					
Number of volumes in the Library		41,096				
Circulation for the year			143,887			
WEST NEWTON BRANCH READ- ING ROOM AND REFERENCE LIBRARY.						
Number of books		5,659				
Total number in both Li- braries		46,755				

LIST OF PERIODICALS FOR 1895 IN THE READING ROOMS.

MAGAZINES.

All the Year Round.	Electrical Engineer.
American Architect.	English Illustrated Magazine.
American Gardening.	Folio.*
American Microscopical Journal.	Fortnightly.
American Naturalist.	Forum.
Appalachia.	Free Russia.*
Arena.	Garden and Forest.
Art Amateur.	Gardiner's Chronicle.
Art Interchange.	Good Government.*
Atlantic Monthly.	Good Housekeeping.
Bibliotheca Sacra.	Harper's Monthly.
Blackwood's Magazine.	Harper's Young People.
Bubier's Popular Electrician.	Harvard Graduates' Magazine.*
Cassell's Family Magazine.	Illustrated London News.
Catholic World.	International Journal of Ethics.
Century.	Lend a Hand.
Chambers's Journal.	Library Journal.
Chautauquan.	Life.
Contemporary Review.	Lippincott's Magazine.
Converted Catholic.*	Literary News.*
Cook's Excursionist.*	Literary World.
Cosmopolitan.	Littell's Living Age.
Country Gentleman.	London Punch.
Critic.	Macmillan's Magazine.
Decorator and Furnisher.	Magazine of Art.
Edinburgh Review.	Medical Bulletin.*

Nation.	Popular Science Monthly.
Nature.	Portfolio.
New England Hist. and Gen. Reg.	Public Opinion.
New England Homestead.	Publisher's Weekly.
New England Journal of Education.	Puck.
New England Magazine.	Quarterly Journal of Economics.
New World.	Quarterly Review.
Nineteenth Century.	Review of Reviews.
Non-Sectarian.*	St. Nicholas.
North American Review.	Sanitarian.
Notes and Queries.	Science.
Official Gazette, U. S. Pat. Office.*	Scientific American.
Open Court.*	Scientific American Supplement.
Our Dumb Animals.*	Scribner's Magazine.
Outing.	Traveler's Record.*
Overland Monthly.	Tuftonian.*
Philanthropist.*	United Service Magazine.
Photographic Times.	Westminster Review.
Poet-Lore.*	Writer.
Political Science Quarterly.	Yale Review.
Popular Astronomy.	Youth's Companion.

* Represents magazines given.

NEWSPAPERS.

American Citizen.†	Cincinnati Commercial.
Army and Navy Journal.	Florida Times Union.
Army and Navy Register.†	Harper's Bazar.
Atlanta Constitution.	Harper's Weekly.
Boston Advertiser.	London Times.
Boston Globe.	Montreal Gazette.
Boston Herald. Evening Edition.	New Orleans Picayune.
Boston Herald. Morning Edition.	New York Evening Post.
Boston Journal.	New York Herald.
Boston Post.	New York Times.
Boston Transcript.	New York Tribune.
Brooklyn Eagle.	New York World.
Charleston News and Courier.	Newton Circuit.
Chicago Tribune.	Newton Graphic.
Christian Leader.†	Newton Journal.
Christian Register.†	Philadelphia Press.

St. Louis Globe Democrat.

Washington Post.

San Francisco Chronicle.

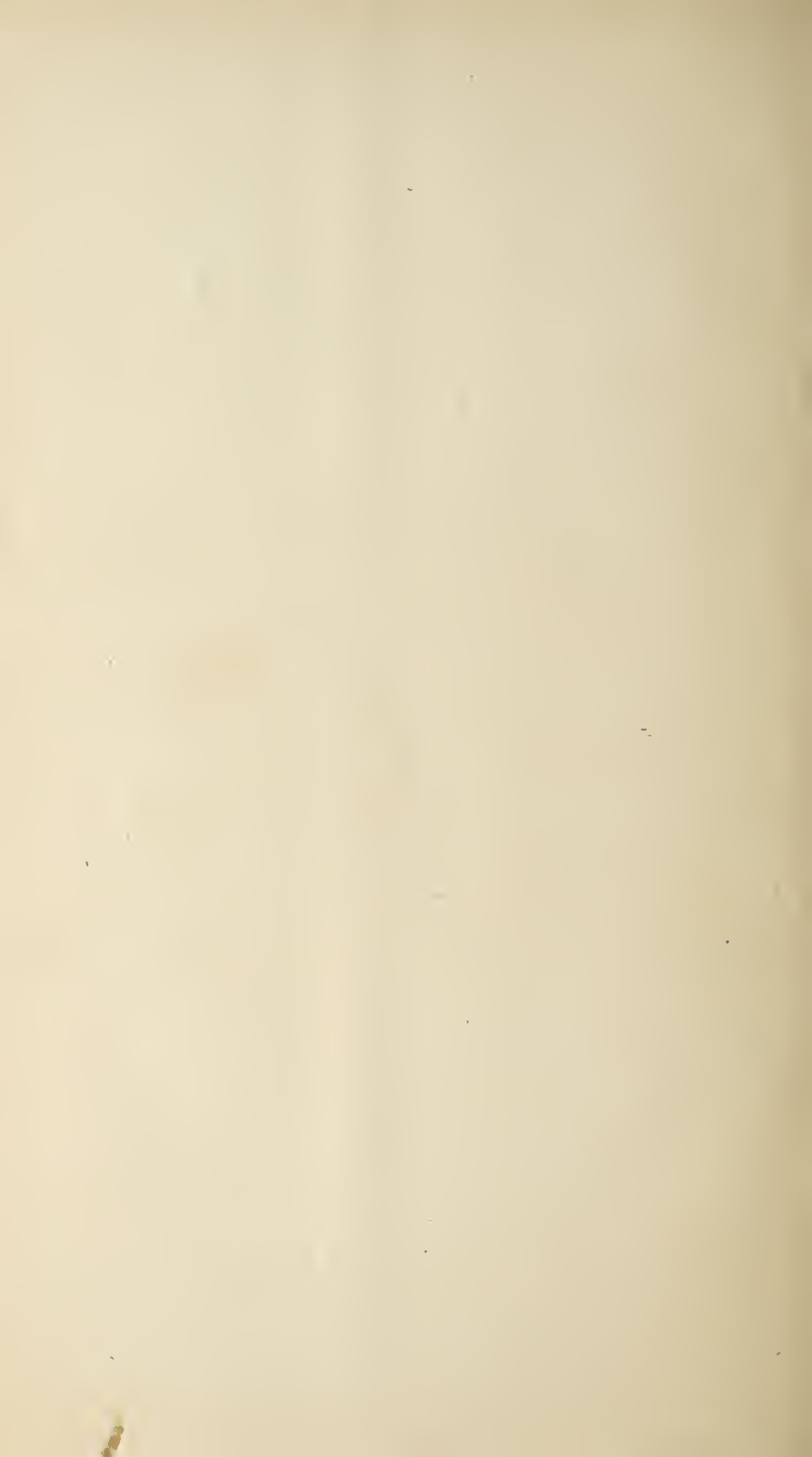
Woman's Journal.†

Saturday Evening Gazette.

Zion's Herald.

Springfield Republican.

† Represents newspapers given.



027
N565R
1895

CITY OF NEWTON,

MASSACHUSETTS.

Annual Report of the Trustees

OF THE

NEWTON FREE LIBRARY.

NEWTON, MASS.

FOR THE YEAR ENDING DECEMBER 31.

1895.



NEWTON UPPER FALLS:
FANNING PRINTING CO.
1896.

Dup.
U. of C.

027.
N56

Free Public Library.

GIFT OF

Newton Free Library

Newton, Mass.

Worcester, Mass., April 6, 1896

CITY OF NEWTON,

MASSACHUSETTS.

Annual Report of the Trustees

OF THE

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THE LIBRARY OF THE

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UNIVERSITY OF ILLINOIS

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027
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1895

BOARD OF TRUSTEES, 1896.

At Large.

EDWIN B. HASKELL.

WILLIAM CLAFLIN.

JULIUS L. CLARKE.

A. LAWRENCE EDMANDS.

JOSEPH R. LEESON.

From the Board of Aldermen.

HENRY W. DOWNS.

From the Common Council.

KIRK W. HOBART.

ORGANIZATION FOR THE YEAR 1896.

President.

EDWIN B. HASKELL.

Secretary.

JULIUS L. CLARKE.

Committee on Library.

PRESIDENT, *ex-officio*.
JOSEPH R. LEESON.

WILLIAM CLAFLIN.
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Committee on Building.

PRESIDENT, *ex-officio*.
HENRY W. DOWNS.

A. LAWRENCE EDMANDS.
KIRK W. HOBART.

Superintendent.

JOHN C. KENNEDY.

Librarian.

ELIZABETH P. THURSTON.

Assistant Librarians.

LOUISE STUART.
KATHARINE K. WOOD.
SARAH F. BASSETT.

ETTA P. CLEAVELAND.
MILDRED H. THOMPSON.
ALICE F. EMERY.

HELEN WHEELER.

Janitor.

HENRY J. MARSHMAN.

REPORT OF THE TRUSTEES.

*To His Honor the Mayor and the City Council of Newton,
Massachusetts :*

The use of books from the Free Library continues to show a rapid increase. The whole number taken from the Library during the year 1895 was 164,341, against 143,887 in 1894, an increase of 20,454, which is larger than has been made before in the history of the institution. A part of this very large increase is probably due to the extension of the privilege of card holders which enables them to take out two cards, drawing a book on each. As the best test of a library's usefulness is the extent to which its contents are used, this modification of the rules seems to be fully justified.

The number of books added to the Library during the year was 2,405, and the net increase to the whole number in the Library was 2,085. The number of volumes at the end of the year was 43,181. This is exclusive of nearly six thousand volumes at the West Newton branch which formerly belonged to the Athenæum of that village. These books are freely used in the reading room of the branch library, and as they are now circulated from there, it has not seemed desirable to move them to the central Library.

The number of books delivered in the outlying wards through the agencies continues to increase in a larger proportion than the aggregate circulation. It is now a fraction

over sixty per cent. of the whole. This has made necessary some moderate increase in the expense of agencies.

The expenses of the Library are rigidly kept within the appropriations made by the City Council, and though a small increase is shown in a series of years, it is by no means commensurate with the increased service. For instance, the appropriation in 1893 was \$12,375. In 1895 it was exactly the same for the general Library, while the circulation of books had increased from 129,444 to 164,341—more than twenty-five per cent. The establishment of the West Newton branch library and reading room calls for an additional appropriation of \$1,500—a very moderate sum for the service rendered the people of that village—and this does not increase the total expense of the Library but about twelve per cent.

Valuable reference books and works of genuine and permanent value have been purchased and paid for out of the income of the several funds with which public spirited citizens have endowed the Library.

The amounts expended from these funds and the balances remaining from income at the end of the year are as follows:

	Expended.	Balance.
Farlow Reference Fund . . .	\$219 41	\$144 96
Read Fund	455 58	336 41
Alden Speare Fund	45 08	33 18
Jewett Art Fund	564 32	352 42

The number of volumes used in the schools of the city during the year was 20,826, of which 19,944 were used in the public and 982 in private schools.

The five largest agencies through which books are delivered stand in the following order, with the number of volumes distributed by each:

Newton Centre, 19,801 volumes; Newtonville, 19,722; West Newton, 17,187; Newton Highlands, 15,744; Auburn-dale, 15,297.

Late in the year provision was made, on the recommendation of the Librarian, for keeping the Library open for the delivery of books until 9 o'clock Saturday evenings. It was formerly closed, except the reading room, at 8 o'clock. There was an apparent demand for this extra hour.

A considerable addition to the musical collection in the Library was made of works selected in Europe by Mr. J. W. Goodrich, a task for which that young gentleman is especially qualified.

A bulletin of 62 pages was printed in the last quarter of the year.

Among the gifts to the Library were the following:

From Miss Hannah P. James, librarian of the Osterhout Free Library of Wilkesbarre, Penn., the Second Geological Survey of Pennsylvania with grand atlases, 105 volumes; from the family of the late John S. Farlow, a beautiful piece of sculpture in marble, the work of the late J. A. Jackson; from Prof. William G. Farlow of Harvard University, a dozen excellent photographs of views on the Farlow estate.

The librarian, Miss Elizabeth P. Thurston, and her assistants continue to enjoy, as they deserve, the confidence of the trustees.

For the trustees,

EDWIN B. HASKELL,
President.

LIBRARIAN'S REPORT.

To the Board of Trustees of the Newton Free Library:

On account of the illness of the superintendent, his customary report is replaced by a report from the librarian on the condition and working of the Library for the year 1895, herewith submitted.

As ought to be expected the statistics indicate an increase of usefulness in all directions for the past year over the preceding one. The tables appended show the operation of the Library, its receipts and expenditures, its accessions, circulation, classification, and distribution of books during the year, in comparison with the two years next preceding. The circulation of 164,341 makes a daily average of 540, and as usual considerably more than half the books have been distributed through the ten agencies.

The school teachers have continued to make good use of the privileges allowed them in drawing upon the resources of the Library for a large number of books to supplement the instruction of the text books, and a good result can be traced in the better class of reading called for by the school children and the parents as well.

The plan of allowing two cards to each person has proved a success, and many have availed themselves of the right.

At the beginning of the year a new registration of names was undertaken, and this was carried through without requiring readers to furnish new application slips and new references, except in cases where this was deemed necessary. The result has been satisfactory, while the causing of annoyance and delay to the readers has been avoided.

The experiment of placing the new books where they can be examined by those who are able to come to the Library was received with favor, as was also the practice inaugurated last June of putting into circulation the magazines as soon as they were removed from the reading room, thereby enabling people to take the single numbers instead of waiting for the bound volumes.

The reading rooms have been well patronized, and sometimes crowded. The lower rooms have been supplied with upwards of 130 newspapers and periodicals, about 25 of which have been given either by the publishers or by friends. The removal of the desk of the first assistant into the Farlow reference room has been of great advantage to the readers. It has served the purpose of the information desk to be found in some libraries; and many students have been assisted, and a great number of questions answered and researches made.

The former librarian, Miss H. P. James, has shown her remembrance of and interest in the Library by a present of a set of the Reports of the Geological Survey of Pennsylvania, a valuable work consisting of more than a hundred volumes, giving an account of the geology of the various counties of that state.

The number of books in the Library has been increased during the year by 2,193, making a total of 48,948, 43,181 of the number being in the main Library and 5,767 at West Newton.

An addition to the musical department has just been made, Mr. J. Wallace Goodrich and others again kindly consenting to give their thought and attention to the selection of suitable and desirable works. There have been added pianoforte music for two and four hands, duos, trios, and quartettes for piano and stringed instruments, orchestral scores, vocal operatic scores with piano accompaniments, and songs. The musical portion of the community, which is not

small, has been much gratified by the placing of works of music on the shelves, and thus offering an opportunity for drawing music just as any book may be drawn. The benefit of the second card has been felt here, enabling the music-loving people to have music without giving up the customary book. A special catalogue of these musical additions will soon be printed.

During the year a fourth bulletin has been printed, and the advisability of condensing these annual bulletins into a supplement to the catalogue of 1892 will need to be soon considered,

The plan of keeping the Library open until nine o'clock on Saturday evenings, as has been tried since the first of December, is beginning to prove of advantage to the public, and will probably be of more and more value as the fact of the later closing becomes better known.

The working of the West Newton reading room and library seems to give satisfaction in that section of the city. There are in the reading room 33 newspapers and magazines; and many visitors, especially young men and boys, frequent the rooms. The right to draw the books from the shelves there, which has been allowed since last spring, is well appreciated, considerable use being made of the privilege. That circulation is constantly increasing as the citizens realize that the excellent collection of good and standard works, which has been accumulating there for many years, may be again drawn upon for home reading.

Many expressions have been heard from the public testifying to the appreciation of the courtesy and prompt attention of the assistants in the discharge of their duties.

The usual tables of statistics are submitted with this report.

ELIZABETH P. THURSTON,

Librarian.

APPENDIX.

A.

RECEIPTS.	1895.	1894.	1893.
Municipal appropriation	\$12,375.00	\$12,175.00	\$12,375.00
Fines, catalogues, bulletins, etc.	710.97	630.92	583.46
Cash on hand at last report	207.27	118.11	60.36
	\$13,293.24	\$12,924.03	\$13,018.82

West Newton Branch Reading Room and Reference Library.

Municipal appropriation	\$1,500.00	\$2,500.00	
Cash receipts	1.31	39.27	
Cash on hand at last report	36.79		
	\$1,538.10	\$2,539.27	

B.

EXPENDITURES.	1895.	1894.	1893.
Salaries	\$5,689.90	\$5,388.88	\$5,220.43
Reading room	538.12	534.20	496.91
Incidentals	272.05	288.12	362.99
Repairs	55.51	116.64	113.50
Furniture and fixtures	277.85	463.63	48.46
Printing bulletin	121.40	115.43	156.00
Printing and advertising	26.50	40.75	117.75
Binding	615.07	395.48	466.54
Books	2,304.63	2,132.61	2,269.73
Light	933.94	888.22	893.54
Fuel	263.68	258.89	455.70
Distributing agencies and express . .	1,915.20	1,885.12	1,910.35
Blanks and stationery	234.21	190.75	366.80
Postage	40.00	18.00	22.00
Total expenditure	13,288.06	\$12,716.72	12,900.70
Balance with city treasurer . . \$0.04			
Balance at Library . . . 5.14	5.18	207.31	118.12
Total balance	\$13,293.24	\$12,924.03	\$13,018.82

West Newton Branch Reading Room and Reference Library.

Expenditure from appropriation . .	\$1,482.32	\$2,380.95	
Cash expenditure	3.19	2.48	
Total expenditure	1,485.51	2,383.43	
Balance with city treasurer . . \$17.68			
Balance at the Library . . . 34.91			
Total balance	52.59	155.84	
	\$1,538.10	\$2,539.27	

C.

CIRCULATION.	1895.	1894.	1893.
Number of days the Library was open,	304	305	304
Number of holidays the Library was closed	8	8	8
Number of other week days the Library was closed	1
Number of volumes delivered for home use	164,341	143,887	129,444
Average daily use	540	471	425
Largest daily use, Feb. 23, 1895,	1,068
Dec. 1, 1894,	830
April 24, 1893,	810
Smallest daily use, July 11, 1895,	267
Aug. 24, 1894,	249
July 12, 1893,	208
Number of books lost and not paid for,	13	20	8
Number of books lost and paid for .	9	10	4
Number of books worn out and withdrawn	298	166	142
Number of notices to delinquents .	374	246	207
Number of volumes covered . . .	21,554	20,068	21,640
Number of volumes bound . . .	1,299	1,008	1,212
Number of names registered during the year	5,963	1,256	857
* Total number of names registered .	5,963	13,763	12,507

* A new registry was commenced January 1.

D.

DISTRIBUTION THROUGH THE AGENCIES.	1895.	1894.	1893.
Books distributed at Newton Centre .	19,801	18,604	15,508
Newtonville . .	19,722	16,253	15,222
West Newton . .	17,187	12,674	10,602
Newton Highlands .	15,744	12,357	11,567
Auburndale . .	15,297	14,309	11,961
Upper Falls . .	5,146	4,735	3,499
Lower Falls . .	3,103	2,397	1,980
Waban	1,361	1,395	1,529
Nonantum . . .	1,229	1,343	2,108
Oak Hill . . .	824	682	523
Total distribution	99,414	84,749	74,499

E.

Distribution to the Schools.

SCHOOLS.	1895.	1894.	1893.
Mason	2,016	1,870	2,226
Williams	1,998	1,951	1,998
High	1,619	959	959
Hyde	1,596	1,507	1,467
Wade	1,435	1,172	918
Rice	1,431	802	722
Bigelow	1,392	987	1,398
Peirce	1,128	1,209	1,227
Barnard	986	1,068	991
Underwood	952	897	1,145
Claffin	795	980	607
Davis	699	768	1,087
Hamilton	637	315	412
Jackson	604	644	816
Franklin	566	581	526
Thompsonville	546	576	180
Adams	431	889	1,275
Eliot	406	261	838
Lincoln	339	609	509
Oak Hill	171	137	172
Waban	97	497	505
<i>Private Schools.</i>			
Lasell	369	347	207
Cutler	269	168	282
Spear	237	339	418
Riverside	59	38
Other private schools	48	146	3
Total school circulation	20,826	19,717	20,888

F.

ACCESSIONS.	1895.	1894.	1893.
Increase by purchase	1,994	1,846	2,058
by gift	243	155	183
by binding pamphlets . . .	14	15	10
by binding periodicals . . .	154	123	146
Number of missing volumes restored since last report
Total accessions for the year .	2,405	2,139	2,397
Number of volumes missing or with- drawn since last report . . .	320	196	154
Actual increase	2,085	1,943	2,243
Number of volumes in the Library as last reported	41,096	39,153	36,910
Total number of volumes in the Library	43,181	41,096	39,153
Number of pamphlets bound since last report	39	44	37
Number of newspapers subscribed for, of newspapers given	33 7	32 7	32 7
of magazines subscribed for, of magazines given	80 16	75 17	80 15
Total number received . . .	136	131	134

G.

CLASSIFICATION, GROWTH, SIZE, AND USE.	Increase during the year.	Total number of volumes.	Volumes issued during the year.	Per cent. of circulation.		
				1895.	1894.	1893.
<i>Literature.</i>						
Prose Fiction	320	8,285	91,708	55.80	56.13	54.99
Essays, Poetry, and Drama	285	5,347	15,531	9.45	9.53	9.44
Periodicals	213	3,635	6,423	3.91	3.49	3.05
Foreign Literature	51	988	1,326	.81	.71	.76
<i>History.</i>						
Geography and Travels	145	3,730	12,309	7.49	7.70	8.09
Biography	152	3,977	7,990	4.86	4.67	4.62
History	147	3,749	9,725	5.91	5.89	6.35
<i>Arts and Sciences.</i>						
Natural Science and Arts	304	4,937	15,329	9.33	9.60	10.28
Political and Social Science	125	2,352	2,549	1.55	1.41	1.59
Theology and Ethics	65	1,616	1,407	.86	.85	.81
Reference Books	278	4,565	44	.03	.02	.02
Accessions for the year	2,085					
Number of volumes in the Library		43,181				
Circulation for the year			164,341			
WEST NEWTON BRANCH READING ROOM AND REFERENCE LIBRARY.						
Number of books	108	5,767				
Total number in both Lib- raries		48,948				

LIST OF PERIODICALS FOR 1896 IN THE READING ROOMS.

Magazines.

American.*	Garden and Forest.
American Architect.	Gardener's Chronicle.
American Gardening.	Good Government.*
American Historical Review.	Good Housekeeping.
American Microscopical Journal.	Harper's Monthly.
American Naturalist.	Harper's Round Table.
Appalachia.	Harvard Graduates' Magazine.*
Arena.	Illustrated London News.
Art Amateur.	Illustrirte Zeitung.
Art Interchange.	International Journal of Ethics.
Atlantic Monthly.	Journal of American Folk-Lore.
Bibliotheca Sacra.	Ladies' Home Journal.
Blackwood's Magazine.	Land of Sunshine.*
Bookman.	Lend a Hand.
Bubier's Popular Electrician.	Library Journal.
Cassell's Family Magazine.	Life.
Catholic World.	Lippincott's Magazine.
Century.	Literary News.*
Chambers' Journal.	Literary World.
Chautauquan.	Littell's Living Age.
Contemporary Review.	London Punch.
Converted Catholic.*	McClure's Magazine.
Cook's Excursionist.*	Macmillan's Magazine.
Cosmopolitan.	Magazine of Art.
Country Gentleman.	Medical Bulletin.*
Critic.	Nation.
Decorator and Furnisher.	Nature.
Edinburgh Review.	New England Hist. and Gen. Register.
Electrical Engineer.	New England Homestead.
Engineering Record.	New England Journal of Education.
English Illustrated Magazine.	New England Magazine.
Fortnightly.	New World.
Forum.	Nineteenth Century.

North American Review.	Quarterly Review.
Notes and Queries.	Review of Reviews.
Official Gazette, U. S. Patent Office.*	Revue Bleue.
Onward.*	St. Nicholas.
Open Court.*	Sanitarian.
Our Dumb Animals.*	Science.
Outing.	Scientific American.
Overland Monthly.	Scientific American, Build. Ed.
Philanthopist.*	Scientific American Supplement.
Photographic Times.	Scribner's Magazine.
Poet-Lore.*	Tennessee University Magazine.*
Political Science Quarterly.	Travelers' Record.*
Popular Astronomy.	Tuft's Weekly.*
Popular Science Monthly.	Tuftonian.*
Portfolio.	United Service Magazine.
Public Opinion.	Westminster Review.
Publishers' Weekly.	Writer.
Puck.	Yale Review.
Quarterly Journal of Economics.	Youths' Companion.

* Represents magazines given.

Newspapers.

American Citizen.†	Harper's Weekly.
Army and Navy Journal.	London Times.
Army and Navy Register.†	Montreal Gazette.
Atlanta Constitution.	New Orleans Picayune.
Boston Advertiser.	New York Evening Post.
Boston Globe.	New York Herald.
Boston Herald, Evening Edition.	New York Times.
Boston Herald, Morning Edition.	New York Tribune.
Boston Journal.	New York World.
Boston Post.	Newton Circuit.
Boston Standard.	Newton Graphic.
Boston Transcript.	Newton Journal.
Brooklyn Eagle.†	Philadelphia Press.
Charleston News and Courier.	St. Louis Globe Democrat.
Chicago Tribune.	San Francisco Chronicle.
Christian Leader.†	Saturday Evening Gazette.
Christian Register.†	Springfield Republican.
Cincinnati Commercial.	Washington Post.
Florida Times-Union.	Woman's Journal.†
Harper's Bazar.	Zion's Herald.†

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GIFT OF

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Worcester, Mass., July 10, 1897

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THE LIBRARY OF THE

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UNIVERSITY OF ILLINOIS

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027
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1896

BOARD OF TRUSTEES, 1897.

At Large.

EDWIN B. HASKELL.

WILLIAM CLAFLIN.

JULIUS L. CLARKE.

A. LAWRENCE EDMANDS.

JOSEPH R. LEESON.

From the Board of Aldermen.

HENRY W. DOWNS.

From the Common Council.

JOHN M. NILES.

ORGANIZATION FOR THE YEAR 1897.

President.

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JULIUS L. CLARKE.

Committee on Library.

PRESIDENT, *ex officio*.

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A. LAWRENCE EDMANDS.

JOHN M. NILES.

Superintendent.

JOHN C. KENNEDY¹

Librarian.

ELIZABETH P. THURSTON.

Assistant Librarians.

LOUISE STUART.

KATHARINE K. WOOD.

SARAH F. BASSETT.

ETTA P. CLEVELAND.

FLORA E. WISE.

ALICE F. EMERY.

HELEN WHEELER.

Janitor.

HENRY J. MARSHMAN.

REPORT OF THE TRUSTEES.

*To His Honor the Mayor and the City Council of Newton,
Massachusetts :*

Last year we were able to report a very large increase in the use of the Library books over the year preceding. That increase, which was from one hundred and forty-three thousand eight hundred and seventy-seven (143,877) to one hundred and sixty-four thousand three hundred and forty-one (164,341) books taken from the Library, or about fifteen per cent., was so phenomenal that we were led to look for special reasons to account for it. One of the causes to which it was attributed was the extension of the privilege of card-holders to the use of two cards each, instead of one, which was the former limit. We are somewhat astonished to find that the number of books used in the last year shows a falling off from the previous year, though a handsome advance was made over the year 1894. The figures are as follows: Number of books taken from the Library in 1894, 143,887; in 1895, 164,341; in 1896, 154,476. We see no reason to ascribe the decrease last year compared with the year previous to any falling off in public interest in the Library on the part of our citizens. Perhaps the causes may be found in the unprosperous times and the depressing political campaign, which disturbed the minds of the people for several months of the year. Another way to account for the figures is to consider the very

large advance in 1895 as exceptional, the use of books for the last year showing the regular and ordinary increase.

During the year two thousand six hundred and ninety-six (2696) books were added to the Library, and two hundred and fifty-nine (259) were withdrawn, leaving the net increase in the number of volumes two thousand four hundred and thirty-seven (2,437), and the total number at the end of the year, fifty-one thousand three hundred and eighty-five (51,385). Of these, five thousand seven hundred and sixty-seven (5,767) volumes are at the West Newton branch.

The proportion of books taken through the agencies to the whole number delivered, continues to increase. Last year it was about 62 per cent. The five largest agencies stood in the following order, with the number of books distributed by each; Newtonville (which has changed places with Newton Centre and got the first place)

Newton Centre and got the first place)	19,537
Newton Centre	18,292
West Newton	17,324
Auburndale	15,010
Newton Highlands	14,897

The number of volumes used in the schools was 22,201 last year, against 20,826 in 1895. This shows a commendable appreciation of the Library as an adjunct of public education.

The expenses of the Library are not only kept within the appropriation for it, but a considerable balance was returned from the appropriation made for the West Newton branch. The total expenditure for 1896 was about the same as for 1895, and less than for 1894.

Valuable additions have been made to the reference library. The amounts expended from the incomes of the several funds, and the amounts remaining unexpended are as follows :

	Expended.	Balance.
Farlow Reference Fund	\$136 27	\$ 8 69
Read Fund	292 93	243 48
Alden Speare Fund	58 75	22 43
Jewett Art Fund	327 09	492 33

A bulletin of seventy-four pages was printed in the last part of the year. It will probably be desirable early in 1898 to put the several bulletins already printed, and the additions up to that time, in a single volume corresponding to the last catalogue. The catalogue of a growing library ceases to be complete as soon as it is made.

We refer to the report of the Superintendent and the accompanying tables for the details of the year's work.

The Librarian, Miss Thurston, and her assistants, continue to enjoy the confidence of the trustees.

For the Trustees,

E. B. HASKELL, *President.*

SUPERINTENDENT'S REPORT.

To the Trustees of the Newton Free Library:

GENTLEMEN:—

As it is made my duty to submit to you a statement of the present condition of the Library, and a report of its progress during the year 1896, I have the pleasure to transmit herewith the usual tables which give the work in comparison with previous years, with a statement of the cost of books purchased; of the Reading Room with its papers and periodicals, and of the administration and incidental expenses during the past year. Although the circulation of books of the Library has been a little less than that of last year, the Library itself has been more largely used than heretofore. The number of children who patronize the Library is constantly increasing, and in the near future a suitable room must be provided for them.

During the past year the walls and ceilings of the Farlow Reference Room and Edmands Hall have been repainted; also the janitor's room. The building and grounds are in good condition.

There has been some change during the year in the personnel of the Library, Miss Mildred H. Thompson having retired from the position of assistant. Her place has been filled by Miss Flora E. Wise, a lady of education and experience, who is fond of labor among books. There has also been a change in the agency at Nonantum, the books being

now delivered at the store of Mrs. Ida F. Kendall. The change meets with general satisfaction in the locality.

The successful manner in which the work of distributing books through the ten agencies scattered over the city has been performed is gratifying, and is, I believe, appreciated by the public. This is a very important portion of the work of the Library, for more books are taken out through these agencies than are distributed from the home office. A person who applies for a book at agency, in the forenoon, can get it in the afternoon, without regard to the distance he may be from the Library. It may be interesting to know that of the ninety-five thousand eight hundred and thirty-nine (95,839) books distributed through the agencies, only two books have been unaccounted for. That this branch of the work of the Library is constantly increasing is shown by comparison with the work done seven years ago; but the increase of expense is by no means commensurate with the increased service:—

	1896	1889
Number of volumes delivered at agencies,	95,839	52,780
Number of volumes delivered at schools .	22,201	4,496
	<hr/>	<hr/>
Total	118,040	57,276
Expense of delivery	\$1,910 87	\$1,425 21

Great interest is taken in the Musical Collection in the Library. The number of volumes of music added during the year was 224; the whole number of volumes of music now in the Library being 388. The circulation of the books of music during the year was 1,620, or 1.04 per cent. of the entire circulation. This may, to some extent, account for the decrease in the per cent. of fiction.

I desire to say that as a part of the year's work, 350 delinquent notices were sent out; 23,658 volumes were covered; 1,434 names were registered, and 1,537 volumes and 109 pamphlets were sent to the binder. The largest number of volumes delivered at the Library on any one day

was 1,052, and the smallest issue on any one day was 248. The average daily circulation was 504. The number of public documents added to the Library by gift from the National, State, and City governments was 211.

The thanks of the public are due Miss Elizabeth P. Thurston, the Librarian, and her assistants, for the cheerful manner in which they have performed their duties, and for their hearty co-operation with the Trustees in carrying on the work of the Library.

Respectfully submitted.

JOHN C. KENNEDY,
Superintendent.

Newton, February 1, 1897.

APPENDIX.

A.

RECEIPTS.	1896.	1895.	1894.
Municipal appropriation . .	\$12,825.00	\$12,375.00	\$12,175.00
Fines, catalogues, bulletins, etc	682.03	710.97	630.92
Cash on hand at last report .	5.14	207.27	118.11
	\$13,512.17	\$13,293.24	\$12,924.03

West Newton Branch Reading Room and Reference Library.

Municipal appropriation . .	\$1,400.00	\$1,500.00	\$2,500.00
Cash receipts	35.99	1.31	39.27
Cash on hand at last report .	34.91	36.79	
	\$1,470.90	\$1,538.10	\$2,539.27

B.

EXPENDITURES.	1896.	1895.	1894.
Salaries	\$5,578.85	\$5,689.90	\$5,388.88
Reading room	504.10	538.12	534.20
Incidentals	277.21	272.05	288.12
Repairs	429.55	55.51	116.64
Furniture and fixtures	99.07	277.85	463.63
Printing bulletin	145.28	121.40	115.43
Printing and advertising	40.00	26.50	40.75
Binding	526.85	615.07	395.48
Books	2,664.76	2,304.63	2,132.61
Light	911.06	933.94	888.22
Fuel	362.36	263.68	258.89
Distributing agencies and express .	1,910.87	1,915.20	1,885.12
Blanks and stationery	45.16	234.21	190.75
Postage	17.00	40.00	18.00
Total expenditure	\$13,512.12	\$13,288.06	\$12,716.72
Balance with city treasurer . \$0.01			
Balance at Library 0.04			
Total balance	\$0.05	5.18	207.31
	\$13,512.17	\$13,293.24	\$12,924.03

West Newton Branch Reading Room and Reference Library.

Expenditure from appropriation .	\$1,203.32	\$1,482.32	\$2,380.95
Cash expenditure	8.39	3.19	2.48
Total expenditure	\$1,211.71	\$1,485.51	\$2,383.43
Balance with city treasurer, \$196.68			
Balance at Library 62.51			
Total balance	259.19	52.59	155.84
	\$1,470.90	\$1,538.10	\$2,539.27

C.

CIRCULATION.	1896.	1895.	1894.
Number of days the Library was open	306	305	305
Number of holidays the Library was closed	8	8	8
Number of other week days the Library was closed	—	1	—
Number of volumes delivered for home use	154,476	164,341	143,887
Average daily use	504	540	471
Largest daily use, Feb. 24, 1896,	1,032	1,068	830
Feb. 23, 1895,
Dec. 1, 1894,
Smallest daily use, July 30, 1896,	248	267	249
July 11, 1895,
Aug. 24, 1894,
Number of books lost and not paid for	14	13	20
Number of books lost and paid for,	15	9	10
Number of books worn out and withdrawn	231	298	166
Number of notices to delinquents	360	374	246
Number of volumes covered	23,658	21,554	20,068
Number of volumes bound	1,537	1,299	1,008
Number of names registered during the year	1,434	5,963	1,256
Total number of names registered,*	7,397	5,963	13,763

* A new registry was commenced Jan. 1, 1895.

D.

DISTRIBUTION THROUGH THE AGENCIES.	1896.	1895.	1894.
Books distributed at Newtoville . .	19,537	19,722	16,253
Newton Centre . .	18,292	19,801	18,604
West Newton . .	17,524	17,187	12,674
Auburndale . .	15,010	15,297	12,357
Newton Highlands . .	14,897	15,744	14,309
Upper Falls . .	4,632	5,146	4,735
Lower Falls . .	2,550	3,103	2,397
Waban . .	1,371	1,361	1,395
Nonantum . .	1,178	1,229	1,343
Oak Hill . .	848	824	682
Total distribution	95,839	99,414	84,749

E.

DISTRIBUTION TO THE SCHOOLS.	1896.	1895.	1894.
Williams	2,474	1,998	1,951
High	1,971	1,619	959
Mason	1,794	2,016	1,870
Hyde	1,768	1,596	1,507
Rice	1,622	1,431	802
Bigelow	1,608	1,392	987
Wade	1,397	1,435	1,172
Davis	1,021	699	768
Adams	814	431	889
Clafin	776	795	980
Hamilton	767	637	315
Franklin	722	566	581
Pierce	718	1,128	1,209
Jackson	704	604	644
Underwood	579	952	897
Thompsonville	570	546	576
Lincoln	480	339	609
Waban	414	97	497
Barnard	413	986	1,068
Eliot	330	406	261
Oak Hill	262	171	137
<i>Private Schools.</i>			
Lasell Seminary	454	369	347
Spear	231	237	339
Cutler	225	269	168
Froebel	45	—	—
Other private schools	42	107	184
Total school circulation	22,201	20,826	19,717

F.

ACCESSIONS.	1896.	1895.	1894.
Increase by purchase	2,281	1,994	1,846
by gift	211	243	155
by binding pamphlets . .	21	14	15
by binding periodicals . .	183	154	123
Number of missing volumes restored since last report
Total accessions for the year . .	2,696	2,405	2,139
Number of volumes missing or with- drawn since last report . . .	259	320	196
Actual increase	2,437	2,085	1,943
Number of volumes in the Library as last reported	48,948	41,096	39,153
Total number of volumes in the Library	51,385	43,181*	41,096
Number of pamphlets bound since last report	88	39	44
Number of newspapers subscribed for	35	33	32
Number of newspapers given . . .	6	7	7
of magazines subscribed for,	86	80	75
of magazines given	18	16	17
Total number received	145	136	131

* 43,181 + 5,767 at West Newton Branch = 48,948.

G.

CLASSIFICATION, GROWTH, SIZE AND USE.	Increase during the year,	Total number of volumes.	Volumes issued during the year.	Per cent of ciiculation.		
				1896.	1895.	1894.
<i>Literature.</i>						
Prose Fiction . . .	250	9,959	84,916	54.97	55.80	56.13
Essays, Poetry, and Drama . . .	325	6,343	14,232	9.23	9.45	9.53
Periodicals . . .	292	4,345	6,936	4.49	3.91	3.49
Foreign Literature .	105	1,099	1,314	.85	.81	.71
<i>History.</i>						
Geography and Travels,	129	4,450	10,851	7.02	7.49	7.70
Biography . . .	172	4,814	7,366	4.77	4.86	4.67
History . . .	125	4,429	9,194	5.95	5.91	5.89
<i>Arts and Sciences.</i>						
Natural Science & Arts	351	5,588	13,896	9.00	9.33	9.60
Music . . .	224	388	1,620	1.04	—	—
Political and Social Science . . .	137	3,020	2,529	1.64	1.55	1.41
Theology . . .	78	1,924	1,437	.93	.86	.85
Reference books . .	249	5,026	165	.11	.03	.02
Accessions for the year,	2,437					
Number of volumes in the Library . . .		51,385				
Circulation for the year,			154,476			

(Of the total number of volumes belonging to the Library. 5,928 are at the West Newton Branch Reading Room and Reference Library.

LIST OF PERIODICALS FOR 1897 IN THE READING ROOMS.

Magazines.

American.*	Edinburgh Review.
American Architect.	Electrical Engineer.
American Gardening.	Engineering Record.
American Historical Review.	English Illustrated Magazine.
American Microscopical Journal.	Fortnightly.
American Naturalist.	Forum.
Appalachia.	Garden and Forest.
Arena.	Gardener's Chronicle.
Art Amateur.	Good Government.*
Art Interchange.	Good Housekeeping.
Atlantic Monthly.	Great Round World.
Babyland.	Green Bag.
Bibliotheca Sacra.	Harper's Monthly.
Blackwood's Magazine.	Harper's Round Table.
Bookman.	Harvard Graduates' Magazine.*
Bubier's Popular Electrician.	Illustrated London News.
Cassell's Family Magazine.	Illustrite Zeitung.
Catholic World.	International Journal of Ethics.
Century.	Journal of American Folk-Lore.
Chamber's Journal.	Ladies' Home Journal.
Chautauquan.	Land of Sunshine.
Contemporary Review.	Lend a Hand.
Converted Catholic.*	Library Journal.
Cook's Excursionist.*	Life.
Cosmopolitan.	Lippincott's Magazine.
Country Gentleman.	Literary News.*
Critic.	Literary World.
Decorator and Furnisher.	Littell's Living Age.

London Punch.	Popular Science Monthly.
McClure's Magazine.	Portfolio.
Macmillan's Magazine.	Public Opinion.
Magazine of Art.	Publishers' Weekly.
Medical Bulletin*.	Puck.
Nation.	Quarterly Journal of Economics.
Nature.	Quarterly Review.
New Eng. Hist. and Gen. Register.	Review of Reviews.
New England Homestead.	Revue Bleue.
New England Journal of Education.	St. Nicholas.
New England Magazine.	Sanitarian.
New World.	Science.
Nineteenth Century.	Scientific American.
North American Review.	Scientific American Build. Ed.
Notes and Queries.	Scientific American Supplement.
Official Gazette U. S. Patent Office.*	Scribner's Magazine.
Open Court.*	Tennessee University Magazine.*
Our Dumb Animals.*	Travelers' Record.*
Outing.	Tuft's Weekly.*
Overland Monthly.	Tuftonian.*
Philanthropist.*	United Service Magazine.
Photographic Times.	Westminster Review.
Poet-Lore.*	Writer.
Political Science Quarterly.	Yale Review.
Popular Astronomy.	Youth's Companion.

* Represents magazines given.

Newspapers.

American Citizen.†	Boston Post.
Army and Navy Journal.	Boston Transcript.
Army and Navy Register.†	Brooklyn Daily Eagle.
Atlanta Constitution.	Charleston News and Courier.
Boston Daily Advertiser.	Chicago Tribune.
Boston Commercial Bulletin.	Christian Leader.†
Boston Daily Globe.	Christian Register.†
Boston Herald, Evening Edition.	Cincinnati Commercial Tribune.
Boston Herald, Morning Edition.	Florida Times-Union.
Boston Morning Journal.	Harper's Bazar.

Harper's Weekly.	Newton Graphic.
London Times.	Newton Journal.
Montreal Gazette.	People.†
New Orleans Picayune.	Philadelphia Press.
New York Evening Post.	St. Louis Globe Democrat.
New York Herald.	San Francisco Chronicle.
N. Y. Jour. of Com. and Com. Bul.	Saturday Evening Gazette.
New York Times.	Springfield Republican.
New York Tribune.	Washington Post.
New York World.	Woman's Journal.†
Newton Circuit.	Zion's Herald.†

† Represents newspapers given.



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CITY OF NEWTON,

MASSACHUSETTS.

NEWTON FREE LIBRARY.

Annual Report of the Trustees

FOR THE YEAR ENDING DECEMBER 30,

1899.



FANNING PRINTING CO.,
NEWTON UPPER FALLS, MASS.
1900.

Dup.
U. of C.

CITY OF NEWTON,

MASSACHUSETTS.

Given by

NEWTON FREE LIBRARY.

Annual Report of the Trustees

FOR THE YEAR ENDING DECEMBER 30,

1899.



FANNING PRINTING CO.,
NEWTON UPPER FALLS, MASS.
1900.

THE LIBRARY OF THE

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UNIVERSITY OF ILLINOIS

027
N565R
1899

BOARD OF TRUSTEES, 1900.

At Large.

EDWIN B. HASKELL.

WILLIAM CLAFLIN.

JULIUS L. CLARKE.

A. LAWRENCE EDMANDS.

JOSEPH R. LEESON.

ORGANIZATION FOR THE YEAR, 1900.

President.

EDWIN B. HASKELL.

Secretary.

JULIUS L. CLARKE.

Committee on Library.

PRESIDENT, *ex officio*.

JOSEPH R. LEESON.

JULIUS L. CLARKE.

Committee on Building.

PRESIDENT, *ex officio*.

A. LAWRENCE EDMANDS.

Superintendent.

JOHN C. KENNEDY.

Librarian.

ELIZABETH P. THURSTON.

Assistant Librarians.

LOUISE STUART.

ETTA P. CLEAVELAND.

KATHARINE K. WOOD.

FLORA E. WISE.

SARAH F. BASSETT

ALICE F. EMERY.

HELEN WHEELER.

Janitor.

HENRY J. MARSHMAN.

REPORT OF THE TRUSTEES.

To His Honor the Mayor:

The appropriation for the year 1899, was for the Free Library \$12,585; and for the West Newton Branch Reading Room and Reference Library \$1,300; the aggregate being \$40 less than for 1898 or 1897.

For the year 1900 we asked for an increase of \$2,000 to enable us to take charge and pay the expenses of Branch Reading Rooms and Reference Libraries at Newton Centre and Auburndale. The increase is really only \$1,125, so far as the City Treasury is concerned, as the Council has for several years appropriated \$800 annually towards the maintenance of the Reading Room at Newton Centre and the Trustees have paid \$75 a year for the agency there. A Committee of the Village Improvement Society of Auburn-dale raised nearly a thousand dollars by subscriptions and opened commodious reading rooms, well supplied with reference books and periodicals, in October. In accordance with a policy declared some years ago, we propose to make these reading rooms, with the concurrence of the local patrons, branches of the Free Library, which will also be our agencies in the villages interested for the delivery of books from the Library. In a city of villages, as Newton is, this seems to be a reasonable policy to secure to all the citizens a fair share of the benefits of the Library. It is our purpose to have each of these branches administered by an Assistant Librarian under the authority of the Librarian at the Central Library.

The number of volumes in the Library at the date of the last report, for 1898, was 55,420. The accessions for this

year were, by purchase, 1,920; by gift, 125; by binding pamphlets, 11; by binding periodicals, 174. Total accessions, 2,233; withdrawn, 313; net accessions, 1,920; making the total number of volumes, 57,340.

The number of volumes delivered during the year was 170,006, the largest in the history of the Library. Of these, 70,327 volumes were taken out at the Central Library, and 99,679 volumes were delivered through the agencies. The numbers delivered in the principal villages outside of Newton were as follows: Newton Centre, 21,821; Newtonville, 18,982; West Newton, 17,759; Auburndale, 14,757; Newton Highlands, 13,721.

There were delivered for use in the schools 23,650 volumes, against 24,603 in 1898, and 24,397, in 1897. The decrease seems to be accounted for by the improved reference libraries in some of the schools, notably in the High School, where the number taken was only 764, against 1,531 in 1898, and 2,586 in 1897.

More than half of the books taken out are prose fiction—57.17 per cent this year, against 55.35 in 1899, and 54.13 in 1897.

The circulation from our valuable collection of photographs, embracing the most interesting works of art in the European galleries, has been 3,760 examples. The work of cataloguing the collection is now going on.

Among the purchases of the year, from the income of the Art Fund, were six sets of excellent stereoscopic views, each set representing a different country, which will be distributed in our several reading rooms. They are already freely used with evident delight and instruction. We have had, and exhibited at the Library, four sets of pictures from the Library Art Club, representing Holland, Florence, Switzerland and reproductions from Prang's work. A loan from the Truth Company of their original paintings was also exhibited.

We continue our co-operation with the Nonantum Club, with good results, sending them books which are changed as desired.

A new card catalogue case of the most approved pattern was added to the Library early in the year, which is a great convenience. It also gives more room for the display of the latest books, to which many people like to have access.

We are arranging for a weekly service of book delivery at Chestnut Hill, for which there has been an urgent demand.

Next year it will probably be found desirable to combine our annual bulletins, of which we now have eight, into a supplement to the catalogue.

We shall need more shelf room, which can probably be secured by more modern facilities in the stack room, in the near future. It would be desirable to have a separate room for the young children in connection with the Reading Room, which we hope to secure without enlarging the building.

For the Trustees,

EDWIN B. HASKELL,

President.

SUPERINTENDENT'S REPORT.

SUPERINTENDENT'S REPORT.

To the Trustees of the Newton Public Library:

GENTLEMEN:—I herewith respectfully submit my annual report for the year 1899:—

A good test of the Library's usefulness is the increased circulation of its contents during the current year. Every reasonable facility is given to the citizens of all sections of the city to enjoy the use of its books. During the year an application was made by the citizens of that part of the city called Chestnut Hill to establish an agency there, and I am happy to be able to report that arrangements have been made with Miss Mary A. S. Sales of the Chestnut Hill School, where books will be sent as often as required.

The work at the Library has been about the same as last year.

The number of names registered during the year was	1,205
The whole number registered is	11,380
The number of volumes covered was	20,739
The number of notices sent to delinquents was	599
The largest daily use was February 15	1,007
Smallest daily use was August 10	248
The average daily use was	259

Although the work of the Library has materially increased during the last years, the additional expense has been very small as the following comparison will show:—

	1891	1899
No. of volumes delivered for home use	105,998	170,006
No. of volumes delivered through agencies	70,482	99,679
Municipal appropriation	\$11,280	12,585

It will be observed that while there has been an increase in circulation of sixty per cent. the increase in expense has been only eleven per cent.

Owing to the number of volumes added to the Library from year to year we are again cramped for room, and after careful consideration of the subject it seems to me there are only two ways by which the additional room can be secured. One would be to put in new steel cases for books and have them extended so that a glass floor can be put in at a reasonable height. In this way we could get additional room.

The second way would be to erect an addition at the northeast or southwest corner of the Library building where we have sufficient land for this purpose. The lower floor could be used as a Children's Room, which is very much needed. Children now often overcrowd the Farlow Reference Room. The second floor could be used in connection with the stack room for books. The latter is the more expensive plan but in the end will, in my opinion, be the more satisfactory. We are certainly cramped for room. We need more room for books, and we need a room for children.

There has been no change in the working force of the Library during the year. Although the work has increased over fifty per cent. during the last nine years there has been no increase in the number of Assistant Librarians and in getting the majority of books the Assistants are obliged to pass up and down two steps. The work some days is very trying. I, therefore, recommend that the Trustees consider the expediency of adding another Assistant.

The work of distributing the books through the Agencies and schools scattered through the different parts of the city has been carried on in a successful manner. Of the 99,679 books which have been distributed through the Agencies, not a single book has been lost or defaced by the messenger.

The tabulated statistics at the close of this report prepared by the Librarian show in detail the work and expenses of the Library for the last three years.

Early in the summer the electric wires which entered the Library from the roof were taken off and they now enter from the first floor. The roof was repaired, the floors in the Reference and Librarian's rooms were put in good condition. The general condition of the Library and grounds is good.

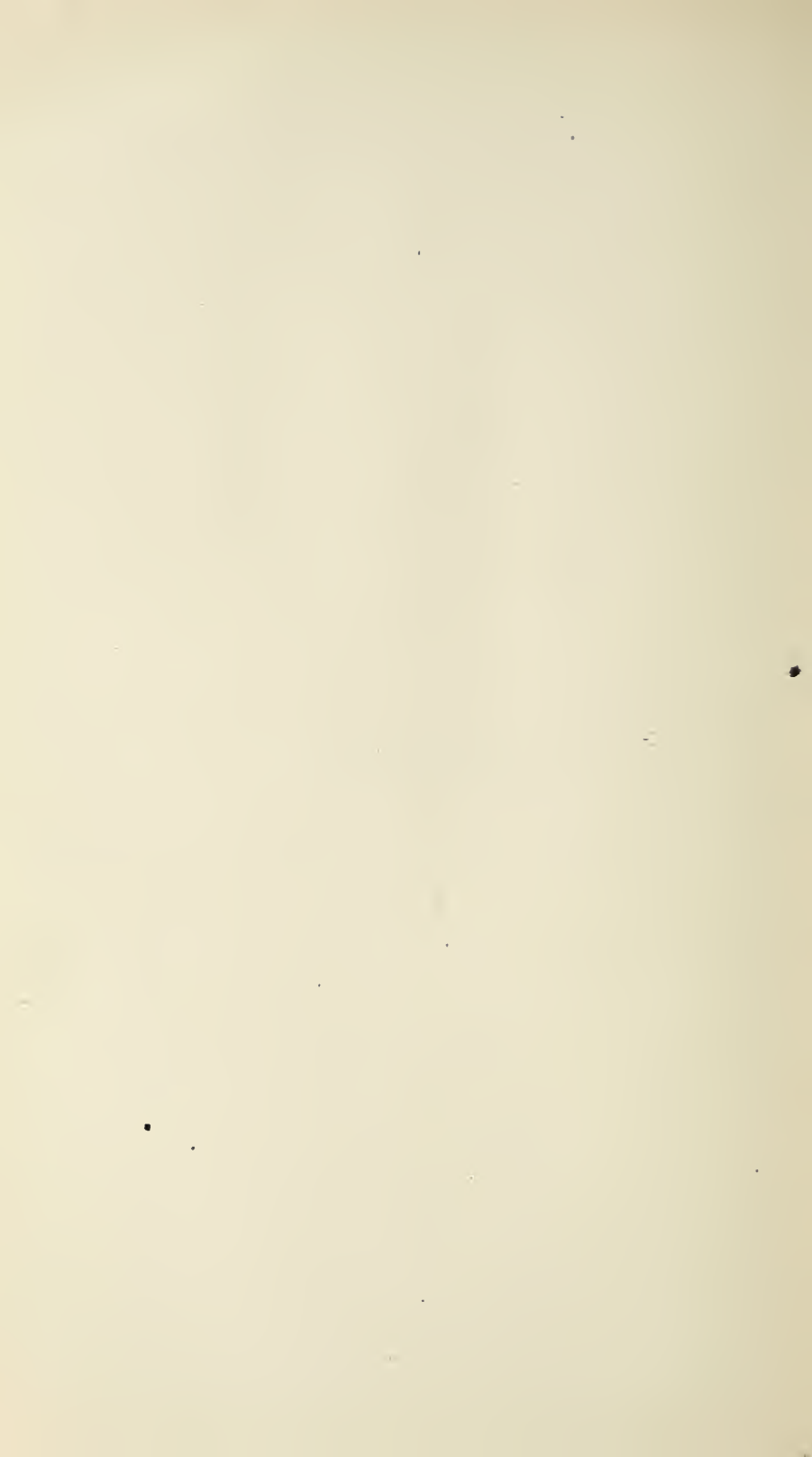
The thanks of the public are due to the Librarian and her Assistants for the able manner in which they have performed their duties.

Respectfully submitted,

JOHN C. KENNEDY,

Superintendent.

APPENDIX.



APPENDIX.

A.

RECEIPTS.	1899.	1898.	1897.
Municipal appropriation . . .	\$12,585.00	\$12,625.00	\$12,625.00
Fines, catalogues, bulletins, etc.,	622.40	659.19	688.05
Cash on hand at last report . .	.34	10.37	.04
	\$13,207.74	\$13,294.56	\$13,313.09

West Newton Branch Reading Room and Reference Library

Municipal appropriation . . .	\$1,300.00	\$1,300.00	\$1,300.00
Cash receipts	1.86	1.25	2.00
Cash on hand at last report . .	43.72	56.98	62.51
	\$1,345.58	\$1,358.23	\$1,364.51

B.

EXPENDITURES.	1899.	1898.	1897.
Salaries	\$5,620.29	\$5,556.93	\$5,482.52
Reading room	488.75	467.80	476.85
Incidentals	327.26	442.42	434.35
Repairs	130.80	143.18	150.36
Furniture and Fixtures	412.35	148.05	221.18
Printing Bulletin	151.30	129.36
Printing and advertising	68.95	65.48	61.44
Binding	549.17	600.04	648.62
Books	2,205.68	2,574.72	2,218.25
Light	670.99	732.11	988.71
Fuel	267.87	271.29	240.03
Distributing agencies and express	2,057.20	2,069.20	2,093.87
Blanks and stationery	205.19	200.40	142.12
Postage	20.00	22.50	15.00
Total expenditure	\$13,175.80	\$13,294.12	\$13,302.66
Balance with city treasurer, \$0.09			
Balance at library 31.85			
Total balance	31.94	.44	10.43
	\$13,207.74	\$13,294.56	\$13,313.09

**West Newton Branch Reading Room and Reference
Library.**

Expenditure from appropriation,	\$1,292.60	\$1,272.56	\$1,298.60
Cash expenditure	1.68	14.51	7.53
Total expenditure	\$1,294.28	\$1,287.07	\$1,306.13
Balance with city treasurer, \$7.40			
Balance at library 43.90			
Total balance	51.30	71.16	58.38
	\$1,345.58	\$1,358.23	\$1,364.51

C.

CIRCULATION.	1899.	1898.	1897.
Number of days the library was open	304	305	305
Number of holidays the library was closed	8	8	8
Number of other week days the library was closed
Number of volumes delivered for home use	170,006	169,443	169,335
Average daily use	559	556	555
Largest daily use, Feb. 15, 1899, Nov. 29, 1898, Nov. 27, 1897	1,067	1,131	1,007
Smallest daily use, Aug. 10, 1899, Feb. 1, 1898, Jan. 28, 1897	248	152	224
Number of books lost and not paid for	16	22	9
Number of books lost and paid for	10	12	15
Number of books worn out and withdrawn	287	366	157
Number of notices to delinquents	599	488	337
Number of volumes covered	20,739	22,222	22,886
Number of volumes bound	1,460	1,504	1,501
Number of names registered during the year	1,205	1,344	1,434
Total number of names registered	11,380	10,175	8,831

D.

DISTRIBUTION THROUGH THE AGENCIES.	1899.	1898.	1897.
Books distributed at Newton Centre	21,821	22,047	23,186
Newtonville	18,982	20,988	21,361
West Newton	17,759	16,954	18,638
Auburndale	14,757	14,836	15,050
Newton Highlands	13,721	15,418	14,461
Upper Falls	4,875	4,727	5,602
Waban	2,695	2,894	2,790
Lower Falls	2,652	2,772	2,226
Nonantum	1,403	1,185	1,195
Oak Hill	1,014	937	838
Total distribution	99,679	102,758	105,347

E.

DISTRIBUTION TO THE SCHOOLS.	1899.	1898.	1897.
Williams	3,153	3,413	2,543
Wade	2,084	1,867	1,777
Hyde	1,892	2,168	1,934
Rice	1,890	1,954	1,577
Adams	1,768	1,391	1,331
Mason	1,230	1,833	2,247
Franklin	1,150	558	689
Bigelow	1,026	1,535	1,315
Davis	956	946	660
Barnard	911	553	801
Peirce	859	1,117	720
Underwood	825	621	876
High	764	1,531	2,586
Hamilton	735	683	558
Claffin	702	694	799
Eliot	491	472	325
Waban	446	343	452
Oak Hill	376	386	318
Thompsonville	210	429	535
Jackson	186	268	598
Lincoln	180	315	493
<i>Private Schools.</i>			
Lasell Seminary	683	355	443
Froebel	202	97	104
Goodnow	180	279	220
Windsor Hall	106	100	
Cutler	124	229	321
Carroll	14	2	
Private Teachers	507	414	175
Total School Circulation.	23,650	24,603	24,397

F.

ACCESSIONS.	1899.	1898.	1897.
Increase by purchase	1,920	1,863	2,060
by gift	125	159	157
by binding pamphlets	11	13	12
by binding periodicals	174	172	180
Number of missing volumes restored since last report	3
Total accessions for the year	2,233	2,207	2,409
Number of volumes missing or withdrawn since last report	313	400	181
Actual increase	1,920	1,807	2,228
Number of volumes in the Library as last reported	55,420	53,613	51,385
Total number of volumes in the Library	57,340	55,420	53,613
Number of pamphlets bound since last report	29	20	31
Number of newspapers subscribed for	33	34	34
of newspapers given	8	8	7
of magazines subscribed for	99	97	94
of magazines given	18	18	16
Total number received	158	157	151

G.

CLASSIFICATION, GROWTH, SIZE, AND USE.	Increase during the year.	Total number of Volumes.	Volumes issued during the year.	Per cent. of Circulation.		
				1899.	1898.	1897.
<i>Literature.</i>						
Prose Fiction	386	11,019	97,187	57.17	55.35	54.13
Essays, Poetry and Drama .	240	7,245	16,123	9.48	9.93	9.73
Periodicals	166	4,964	6,953	4.09	4.44	4.84
Foreign Literature . . .	19	1,191	1,262	74	75	85
<i>History.</i>						
Geography and Travels .	116	4,846	10,919	6.42	6.40	6.97
Biography	182	5,299	8,020	4.72	4.90	5.19
History	188	4,946	9,442	5.55	5.96	6.14
<i>Arts and Sciences.</i>						
Natural Science and Arts	237	6,330	14,177	8.35	8.71	8.55
Music	1	401	1,359	80	96	1.07
Political and Social Science	125	3,365	3,038	1.79	1.68	1.54
Theology, etc	68	2,126	1,385	81	87	95
Reference Books . . .	192	5,608	141	08	05	04
Accessions for the year	1,920					
Number of volumes in library		57,340				
Circulation for the year .			170,006			

LIST OF PERIODICALS FOR 1900 IN THE READING ROOMS.

Magazines.

*American	Critic
American Architect	Current History
American Gardening	Edinburgh Review
American Historical Review	Electrical Engineer
American Microscopical Journal	Engineering Record
American Monthly Review of Reviews	Fortnightly
American Naturalist	Forum
Appalachia	Gardener's Chronicle
Arena	Good Housekeeping
Art Amateur	Great Round World
Art Interchange	Green Bag
Atlantic Monthly	Harper's Bazar
Auk	Harper's Monthly
Bibliotheca Sacra	Harper's Weekly
Birds and all Nature	Illustrated London News
Blackwood's Magazine	Independent
Book Buyer	International Journal of Ethics
*Book Reviews	Journal of American Folk-Lore
Bookman	Kindergarten Review
Boston Cooking School Magazine	*L. A. W. Bulletin and Good Roads
Cassell's Family Magazine	Ladies' Home Journal
Catholic World	Land of Sunshine
Century	Library Journal
Chambers' Journal	Life
Charities Review	Lippincott's Magazine
Chautauquan	*Literary News
Club Woman	Literary World
Contemporary Review	Little Folks
*Converted Catholic	Little Men and Women
*Cook's Excursionist	Living Age
Cosmopolitan	McClure's Magazine
Country Gentleman	Macmillan's Magazine

Magazine of Art	Popular Astronomy
*Medical Bulletin	Popular Science Monthly
*Missionary Herald	Portfolio
*Month	Public Libraries
Municipal Affairs	Public Opinion
Munsey	Publishers' Weekly
Nation	Puck
Nature	Punch
*New England Anti-Vivisection Society	Quarterly Journal of Economics
Monthly	Quarterly Review
New England Historical and Gene-	Revue Bleue
alogical Register	St. Nicholas
New England Homestead	Sanitarian
New England Magazine	Science
New Illustrated Magazine	Scientific American
New World	Scientific American Build. Ed.
Nineteenth Century	Scientific American Supplement
North American Review	Scribner's Magazine
Notes and Queries	Studio
*Official Gazette, U. S. Patent Office	*Tennessee University Magazine
*Our Dumb Animals	*Traveler's Record
Outing	Truth
Outlook	Westminster Review
Overland Monthly	Writer
Photographic Times	Yale
Poet Lore	Youth's Companion
Political Science Monthly	

* Represents magazines given.

Newspapers.

†American Citizen	Charleston News and Courier
Army and Navy Journal	Chicago Tribune
Atlanta Constitution	†Christian Register
Boston Daily Advertiser	Cincinnati Commercial Tribune
Boston Commercial Bulletin	Florida Times-Union
Boston Globe	†Irish World and American Industrial
Boston Herald Evening Edition	Liberator
Boston Herald, Morning Edition	London Times
Boston Morning Journal	Montreal Gazette
Boston Post	New England Journal of Education
Boston Transcript	New York Evening Post
Brooklyn Daily Eagle	New York Herald

New York Journal of Commerce and Commercial Bulletin	St. Louis Globe Democrat
New York Times	San Francisco Chronicle
New York Tribune	Saturday Evening Gazette
Newton Circuit	Springfield Republican
Newton Graphic	†Tufts Weekly
Newton Journal	†Universalist Leader
†People	Washington Post
Philadelphia Press	†Woman's Journal
†Sacred Heart Review	†Zion's Herald

† Represents newspapers given.



